

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
April 10, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Secretary's report was reviewed and approved for the March 13, 2018 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$384,262.21
Ending balance in Savings Account – \$156,891.77
Act 13 Impact Fee Balance – \$67,139.53
2016 Flood Reimbursement – \$81,081.74
Investments Account – \$400,000.00
Ending balance in State Liquid Fuel Fund – \$171,105.39

TOWNSHIP RESIDENTS

- No comments were presented by Township residents

POLICE REPORT – Officer Cochran

- March 2018 – 59 incidents; 2018 YTD – 140 incidents

FIRE COMPANY – Chief Jeff Tempesco

- There were no representatives present from the fire company

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus presented the 2018 Paving bids to the Board of Supervisors.
 - HRI , Inc. - \$199,446.30
 - Glenn O. Hawbaker, Inc. - \$240,684.05
- A motion was made to accept the paving bid from HRI, Inc. in the amount of \$199,446.30
 - Fesemyer motion
 - Schon second
 - Approved 3-0

- Mr. Paulhamus stated that Kilburn Electric has declined to continue doing further work on the school warning lights on State Route 973 East.
- Mr. Paulhamus reported the Kubota tractor is still at C.H. Waltz waiting for repairs. The Board requested Scott to look into prices on a new tractor as part of a trade in due to the fact that the Kubota is requiring too many repairs and is only a few years old. The Board stated it would be most valuable now for a trade in if feasible.

ZONING/CODES OFFICER – Don Robinson

- There were four zoning permits issued during the month of March. See attached list of activities also addressed during the month.

OLD BUSINESS

- Ned Lorson from Lorson Forestry presented a proposal to harvest timber on the 17 acres of township property adjoining the Spooner property on Powys Road. A survey of the property is needed to establish exact property lines before proceeding. The cost of this survey is \$1,500. A motion was made to proceed with the survey.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Chairman Hamm provided an update on the Mutchler Park Playground project. The total cost of the playground equipment is \$49,324. The total funds pledged to date are: \$5,000 from Seneca Resources, \$10,000 from the Act 13 Legacy Fund Grant from Lycoming County and \$10,000 as a donation from Township resident Kenneth Snyder.
- A motion was made to approve the Lycoming County Agreement for the \$10,000 grant.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- A motion was made to fund the remaining balance of \$24,324 for the project from the general fund account.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

NEW BUSINESS

- Ordinance 04.10.2018.01 amending the Township Zoning Ordinance was presented for approval. A motion was made to approve this ordinance.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Chairman Hamm provided an update on the 15 MPH School Zone Warning Device to be replaced by Lecce Electric for a total cost of \$13,000. A check has been received from Progressive Insurance in the amount of \$9,700. Chairman Hamm will contact Progressive Insurance regarding issuing a supplemental check to cover the balance due of \$3,300.
- Chairman Hamm stated that Jeff Brooks will be setting up a meeting with the Board and Township residents affected by the Small Flow Sewage Treatment System project for the Smokey Corners area. All participants will be notified with the exact date and time.

- Seneca Resources and NFG Update – Gas lines are being run by NFG between their well pads. Seneca Resources is planning to move the drilling rig into the Township between April 16 and April 20, with drilling to start approximately April 20.

PLANNING COMMISSION

- The Planning Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire


- Attorney Drier stated that Notices of Violations (NOV) have been mailed to Mr. Schmol, Mr. Longo and Mr. Smith. Each Notice of Violation gives these residents 15 days to comply.

GOOD OF THE ORDER

- The May 8th meeting will be moved to May 1st due to conflicting schedules for two of the Township Supervisors. The meeting will begin at 7:00 p.m.
- Galen Davenport presented a copy of the audit of the Lycoming County Tax Collection Committee, as well as a copy of the yearly meeting minutes.
- The application for County Aid for the 2018 paving project was presented. A motion was made to approve this application in the amount of \$3,949.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,


Patty Foster, Secretary