

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 11, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary, zoning officer and solicitor.

Secretary's report was reviewed and approved for the November 13, 2018 meeting.

- Schon motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in General Fund – \$289,557.32
Ending balance in Savings Account – \$256,961.41
Act 13 Impact Fee Balance – \$177,454.77
2016 Flood Reimbursement – \$40,904.14
Investments Account – \$400,000.00
Ending balance in State Liquid Fuel Fund – \$182.62

TOWNSHIP RESIDENTS

- There were no comments presented to the Board by Township residents.

POLICE REPORT – Corporal Cochran

- November 2018 – 54 incidents; YTD – 549 incidents
- Corporal Cochran reported that the police department has been conducting speed enforcement throughout the Township.

FIRE COMPANY – Stephen Schon

- A motion was made to approve The Mutual Aid and Emergency Assistance Memorandum of Understanding.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that Hyde Excavating has completed the work needed on Old Route 15.
- Mr. Paulhamus reported that they will be completing the berms on Brucklacher Road over the next few weeks.

ZONING/CODES OFFICER – Don Robinson

- There were four (4) zoning permits issued during the month of November. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business presented to the Board.

NEW BUSINESS

- The 2019 Budget was presented. A motion was made to adopt the 2019 Budget.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Ordinance No. 12.11.2018.01 (2019 Tax Levy Ordinance) – A motion was made to approve this ordinance which includes no tax increases for 2019.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Act 537 Update – The HOP permit from PennDOT for the sewage line project needs signed by a Township representative. A motion was made to authorize Chairman Joe Hamm to be the signatory for the HOP permit.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Act 537 Update – Five (5) sewage modules are ready for submittal and approval. A motion was made to approve Resolutions 12.11.2018.01 (Earley), 12.11.2018.02 (Fisher), 12.11.2018.03 (Renninger), 12.11.2018.04 (McLoney) and 12.11.2018.05 (Wilson).
 - Schon motion
 - Fesemyer second
 - Approved 3-0

PLANNING COMMISSION

- Plan number 491 a subdivision plan for Max and Norma Peacock was presented. A motion was made to approve the plan.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

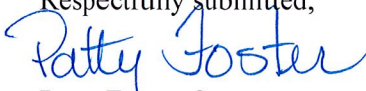
- Solicitor Drier had nothing to present to the Board.

GOOD OF THE ORDER

- The reorganization meeting will be held January 7, 2019 at 7:00 p.m. with the regular meeting following immediately thereafter.
- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,


Patty Foster, Secretary