

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 10, 2019**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Schon and Fesemyer were present, along with secretary, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the November 12, 2019 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$307,666.23

Ending balance in Savings Account – \$132,096.07

Act 13 Impact Fee Balance – \$279,441.75

2016 Flood Reimbursement – \$20,017.94

Investments Account – \$637,960.80

Ending balance in State Liquid Fuel Fund – \$726.70

TOWNSHIP RESIDENTS

- Vicki Stryker – Ms. Stryker is the Executive Director of the Lycoming County SPCA. She presented a report regarding the number of animals the SPCA has been called upon to take care of in Hepburn Township. Ms. Stryker made a request for a monetary donation to help defray costs for the services provided. A motion was made to donate \$250.00 to the SPCA.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Francis Clark, 220 Sawmill Road – Ms. Clark stated that there was a stormwater grate removed from the culvert on Sawmill Road. The grate was removed by the road crew to facilitate cleaning out the debris that had built up during recent rain storms. Road Foreman Scott Paulhamus will get the grate put back on.
- Matthew Schmol, 134 Sawmill Road – Mr. Schmol reported on his progress in cleaning up this property.

POLICE REPORT – Chief Joe Hope

- November 2019 – 41 incidents; YTD – 593 incidents

FIRE COMPANY – Donnie Confer, President

- Effective January 1, 2020 Donnie Confer will be the new president of the fire company. He shared that the fire company will be bringing back the Auxiliary to help raise funds.

ROAD FOREMAN REPORT – Scott Paulhamus

- Road Foreman Scott Paulhamus will get pricing on three additional lights for Mutchler Park. Two lights will be placed near the back-parking lot near the playground and one light at the beginning of the road leading to the back-parking lot.

ZONING/CODES OFFICER – Don Robinson

- There was 1 permit issued in the month of November. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business presented to the Board.

NEW BUSINESS

- The 2020 Budget was presented for approval. The Township has a balanced budget for 2020 with no tax increase. A motion was made to adopt the 2020 Budget.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Ordinance 12.10.2019.01 (2020 Tax Levy Ordinance) was presented to the Board for approval with no tax increase. Motion was made to approve this ordinance.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- The Floodplain Ordinance Amendment will be advertised for consideration by the Board at the January meeting.
- Smokey Corners project update – The HOP will be issued on or before December 20, 2019. DEP will review the plans for a permit for the project following PennDOT's issuance of the Occupancy Permit.
- Central Keystone Council of Government has informed the Township that if we do not use their Building Inspector the Township we will no longer be granted membership. The Township's building inspector, Romuald Andraka is currently becoming re-certified and will continue as Building Inspector for Hepburn Township.
- The SEO Agreement for 2020 has been submitted by Jami Nolan. A motion was made to accept this agreement.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- The next Township meeting will be held on January 6, 2020 with the Reorganization meeting starting at 7:00 p.m. and immediately following will be the regular Township meeting.

PLANNING COMMISSION

- Plan number 498 was presented to the Board. It is a subdivision plan for Charles F. and Bonnie K. Ulmer.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

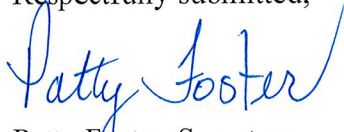
- Nothing to present at this time

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary