

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 15, 2020**

Supervisor Oscar Schon called the meeting to order at 7:00 p.m. Supervisors Fesemyer and Schon were present, along with the secretary/treasurer.

Heath Heller was appointed to the vacant supervisor's position and sworn in by Solicitor Marc Drier.

Secretary's report was reviewed and approved for the November 10, 2020 meeting.

- Fesemyer motion
- Heller second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$272,195.16
Ending balance in Savings Account – \$232,181.32
Act 13 Impact Fee Balance – \$343,724.26
2016 Flood Reimbursement – \$20,027.96
Investments Account – \$651,979.84
Ending balance in State Liquid Fuel Fund – \$323.71

TOWNSHIP RESIDENTS

- No issues presented to the Board.

POLICE REPORT

- No representatives from the Old Lycoming Police Department were present.
- November 2020 – 32 incidents; 2020 YTD – 406 incidents

FIRE COMPANY – Don Confer

- No representatives from the Fire Company were present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus had nothing to report.

ZONING/CODES OFFICER – Don Robinson

- There was 1 permit issued for the month of November. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business presented to the Board.

NEW BUSINESS

- The budget for 2021 was presented. A motion was made to adopt the budget.
 - Heller motion
 - Fesemyer second
 - Approved 3-0

- The SEO contract was presented to the Board. A motion was made to approve this contract.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- The Reorganization Meeting will be held on January 4, 2021 at 6:30 p.m. followed immediately by the regular Township meeting.
- There are two vacancies on the Planning Board effective January 1, 2021. Appointees for both positions have been found to complete the terms left vacant. Brian Quigel and Fausto Santos have agreed to fill the two vacancies. A motion was made to approve these appointees.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- The tax rates for Hepburn Township will remain unchanged in 2021. A motion was made to approve the tax rates.
 - Schon motion
 - Heller second
 - Approved 3-0

PLANNING COMMISSION

- Plan number 506 was presented and is an addition to property currently owned by Bob & Catherine Hyde. A motion was made to approve the plan.
 - Heller motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

- Solicitor Marc Drier stated that as of January 1, 2021 bid requirements are now anything over \$21,300; and phone bids are in the amount of \$11,300 - \$21,300.
- Residents of the Longo property have moved out, as the residence has been condemned.
- Alberts property update – No one has opened an estate.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Heller second
 - Approved 3-0

Attendance at Board meeting: Oscar Schon, Bob Fesemyer, Heath Heller and Patty Foster.

Respectfully submitted,



Patty Foster, Secretary