

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
JANUARY 4, 2021**

Supervisor Oscar Schon called the meeting to order at 7:00 p.m. Supervisors Schon, Fesemyer and Heller were present, along with the secretary/treasurer and zoning permit officer.

Secretary's report was reviewed and approved for the December 15, 2020 meeting.

- Fesemyer motion
- Heller second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
- Approved 3-0

Ending balance in General Fund – \$240,619.76  
Ending balance in Savings Account – \$232,181.32  
Act 13 Impact Fee Balance – \$343,724.26  
2016 Flood Reimbursement – \$20,028.78  
Investments Account – \$651,979.84  
Ending balance in State Liquid Fuel Fund – \$323.71

- Brian Quigel and Fausto Santos were sworn in as new members of the Planning Commission. This will fill the two vacancies that occurred due to Bob Hyde's resignation and the passing of Stanley Brass.

**TOWNSHIP RESIDENTS**

- Paul Lowmiller, 3425 Pleasant Valley Road – Mr. Lowmiller questioned the difference between the total expense figure on the treasurer's report and the figure on the computer printout attached. The treasurer explained that the computer report is vendor expenses only and the treasurer's report includes this figure as well as payroll and payroll taxes paid.

**POLICE REPORT**

- No representatives from the Old Lycoming Police Department were present.

**FIRE COMPANY – Don Confer**

- No representatives from the Fire Company were present.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus reported that a sink hole is opening up on Smokey Corners Road. Two sections of pipe have been purchased to make repairs. The last section of pipe will be purchased as soon as available.
- The bid for the new 2021 F550 Truck has been received in the amount of \$50,342.00. The bid from Bradco to complete the truck with the Box, Spreader, Plow and other necessary items was received in the amount of \$44,120.09. The old 2009 Truck will be sold on Municibid. A motion was made to accept both bids.
  - Schon Motion
  - Heller Second
  - Approved 3-0

**ZONING/CODES OFFICER – Don Robinson**

- There were 5 permits issued for the month of December. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- There was no old business presented to the Board.

**NEW BUSINESS**

- Klump Road Bridge Update – Hepburn Township has been grouped with two other townships in the Bridge Bundling Program. Upon the other two townships signing their paperwork, the project will be put out for bid. Klump Road will be closed during construction, which is tentatively expected to take place in the spring.
- Greenman-Pedersen, Inc. submitted a proposal for the professional Engineering Services for Hepburn Township for 2021. This permit will cover the cost of work on the MS-4 plan currently in process for the Township. A motion was made to accept this proposal.
  - Fesemyer motion
  - Heller second
    - Approved 3-0

**PLANNING COMMISSION**

- The planning Commission had nothing to present.

**SOLICITOR REPORT – Marc Drier, Esquire**

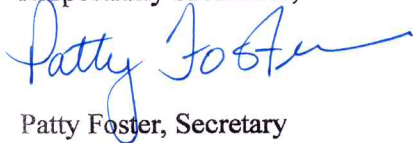
- Solicitor Marc Drier had nothing to present to the Board.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Oscar Schon, Bob Fesemyer, Heath Heller, Patty Foster and Don Robinson.

Respectfully submitted,



Patty Foster, Secretary