

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
July 10, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:10 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary, zoning officer and solicitor.

Secretary's report was reviewed and approved for the June 12, 2018 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$438,845.69
Ending balance in Savings Account – \$206,924.90
Act 13 Impact Fee Balance – \$177,458.77
2016 Flood Reimbursement – \$79,669.46
Investments Account – \$400,000.00
Ending balance in State Liquid Fuel Fund – \$171,754.34

TOWNSHIP RESIDENTS

- Galen Davenport, 517 Troy Road – Mr. Davenport requested an update on the Act 537 Plan for Smokey Corners. Chairman Hamm informed Mr. Davenport that the four (4) residents involved have signed the required agreement and the residents will proceed with the work needed to move the project toward completion.
- Marshall Sparks, 505 Lehman Drive – Mr. Sparks requested a sign indicating that a child with a hearing impairment lives in the area. Scott Paulhamus, Road Foreman, will order the sign and place it as soon as the sign is available.
- Jodi Wolfe, 646 Ruben Kehrer Road, Muncy; Tyler Satterfield, 386 East Fifth Street, South Williamsport; Marshall Sparks, 505 Lehman Drive, Mary Jean Gould-Earley, 546 Lehman Drive – The aforementioned individuals were all in attendance regarding a plot of land on Lehman Drive that is for sale as a building lot. Questions regarding the lot size, perc test and driveway location were all brought to the attention of the Township Board of Supervisors. Solicitor Marc Drier reviewed the plans and perc test information and stated that everything seems to be in order for the lot to be built on.

POLICE REPORT – Officer Cochran

- June 2018 – 54 incidents; YTD – 299 incidents
- National Night Out will be held on August 7 at 6:00 p.m. at Fairlawn Community Church and at the Old Lycoming Township Building. Residents are encouraged to attend.

FIRE COMPANY – Chief Jeff Tempesco

- There were no representatives present from the fire company.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that Mifflin Township placed the high bid for the 2006 Ford F-550 truck with the plow and spreader for \$13,200. A motion was made to accept this bid.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Mr. Paulhamus stated that there is 170 feet of pavement on Factory Road that falls between the paving being done by HRI on Inflection Energy's behalf and the paving HRI will be doing on the Township's behalf. Mr. Paulhamus stated that the cost to pave the additional 170 feet of Factory Road will be approximately \$4,500. With this additional paving, the entire length of Factory Road will be complete. A motion was made to proceed with the additional paving cost.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were three (3) zoning permits issued during the month of June. See attached list of activities also addressed during the month.

OLD BUSINESS

- Chairman Hamm provided an update on the Mutchler Park Playground project. The equipment should be delivered in the next two weeks.

NEW BUSINESS

- Resolution 07.10.18 (Adopting Permit Fee Schedule) – A motion was made to approve this resolution.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Federal Bridge Inspection Program – Lycoming County has a contract with Larson Design Group to complete bridge inspections from 2020–2024. The municipalities within Lycoming County have the opportunity to opt in to this program paid for by Lycoming County. If a municipality opts out they would be responsible for the cost of the inspection. A motion was made to join the program.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- A Professional Engineering Services agreement with Brinjac Engineering was presented to complete preparation of the Pollution Reduction Plan for Hepburn Township. A motion was made to approve this agreement.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

- Joint PRP Agreement – This agreement approves a joint project involving Hepburn Township, Old Lycoming Township and Lycoming Township. The three (3) townships are working together as a group to meet the requirements of the MS4 permit. A motion was made to accept this agreement.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Gas Industry Update: Seneca Resources – A complaint was received by Seneca Resources regarding the noise level at Gamble Pad P on Spook Hollow Road. Seneca Resources is completing a study to assess the noise level and the Board is waiting on the results of the report.

PLANNING COMMISSION

- The Planning Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

- Attorney Drier had nothing to report.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary