

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
July 11, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the June 13, 2017 meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$0
Ending balance in Savings account – \$456,735.73
Act 13 Impact Fee balance – \$278,494.77
2016 Flood reimbursement – \$36,864.69
Grand total in township accounts – \$1,188,899.34
Ending balance in State Liquid Fuel Fund – \$3,188.71

Supervisor Fesemyer made a motion that the treasurer move \$50,000 from the general fund into the savings account.

- Fesemyer motion
- Schon second
 - Approved 3-0

TOWNSHIP RESIDENTS

- Don Robinson, 3853 State Route 973 E Hwy – Mr. Robinson made the Board of Supervisors aware that PennDOT was enforcing right-of-way boundaries and all signs within the state right-of-way were being asked to be removed. Chairman Hamm advised Mr. Robinson to contact State Representative Garth Everett's office as they have been handling these for organizations with signs in the state right-of-way.

POLICE REPORT – Officer Mike Engel

- June 2017 – 53 incidents; YTD – 273 incidents

FIRE COMPANY – Chief Jeff Tempesco

- Chief Tempesco made the Board of Supervisors aware that the fire company has received a request from Seneca Resources to stage trucks on the carnival lot on Lycoming Creek Road. The fire company membership will be making a decision on this matter next month at their meeting.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the mowing of berms and spraying of weeds is planned for this month.
- Mr. Paulhamus requested permission to rent a roller for the berms. The cost would be \$770.00 for one week. The board approved this expense.
- Mr. Paulhamus reported the debris removal from the creek behind Mutchler Park has been completed.

ZONING/CODES OFFICER – Don Robinson

- There were seven zoning permits issued during the month of June.
- See attached list of activities addressed during the month.

OLD BUSINESS

- There was no old business brought before the board.

NEW BUSINESS

- Ordinance 07.11.2017.01 which amends the original ordinance from 2016 regarding regulations on multiple primary uses was presented. A motion was made to approve this ordinance.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- MS4 Coalition – There will be a meeting with State Legislators on Thursday July 13, 2017 regarding the cost estimates for the next 5 year permit cycle. Chairman Hamm encouraged the Board to attend this meeting and express their concerns with the costs of this unfunded mandate.
- Hepburn Lycoming Little League – Tim Bair was inquiring as to the status of the 2016 flood reimbursement funds for the Little League field damage. Chairman Hamm stated the fence was repaired with this money and the Board is waiting for approval from FEMA to proceed with the other repairs. Mr. Bair stated that Hepburn Lycoming Little League would like to sod the infield as a part of the project. They are hoping that the field will be playable in 2018. Chairman Hamm will check with FEMA to keep this process moving forward.
- Mr. Bair stated that the Lady Warriors would like to rent the Hepburn Lycoming Little League field August 12 and 13. The solicitor will review the lease but stated the Lady Warriors should submit a letter of request and also submit a copy of their insurance policy showing Hepburn Township as an additional insured.
- Chairman Hamm informed the board that FEMA is requesting a hydrology study for the increased pipe size at Smokey Corners Road.

PLANNING COMMISSION

- No one was present from the Planning Commission.

SOLICITOR REPORT – Marc Drier, Esquire

- Solicitor Drier stated that the solicitor's office will advertise the Conditional Use Hearing for Kelly Renk to operate a home occupation out of her home which would be a custom bakery and occasional baking classes.

GOOD OF THE ORDER

- Chairman Hamm announced that the Zoning Hearing Board would hold a hearing on July 25, 2017 at 7:00 p.m. to hear the appeal and variance request of Mr. and Mrs. Breon.

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary