

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
May 10, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Secretary's report was reviewed and approved for the April 12, 2016 regular monthly meeting.

- Schon motion
- Fesemyer second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
  - Approved 3-0

Ending balance in CD fund – \$404,729.97  
Ending balance in Savings account – \$50,870.89  
Act 13 Impact Fee balance – \$296,213.11  
2011 Flood reimbursement – \$63,593.72  
Grand total in township accounts – \$1,167,001.40  
Ending balance in State Liquid Fuel Fund – \$162,707.13

**TOWNSHIP RESIDENTS**

- Elaine Decker, 428 Old Rt. 15 Road
  - Ms. Decker expressed concerns regarding the burning ordinance. The supervisors will review the ordinance.
  
- Ken Snyder, 2405 Rt. 973 East Hwy
  - Mr. Snyder was inquiring about playground equipment at Mutchler Park and getting new equipment. The township will look into replacing the old playground equipment.

**POLICE REPORT** – Corporal Sponhouse

- April 2016 – 29 incidents; 2016 YTD – 138 incidents

**FIRE DEPARTMENT** – Chief Jeff Tempesco

- April 2016 – 35 incidents total; Hepburn Township – 10 incidents; 2016 YTD – 141 incidents total
- Chief reminded the Board of Supervisors of the Fire Company carnival to be held from June 13-18.

**ROAD FOREMAN REPORT** – Scott Paulhamus

- Scott stated the paving bids will be advertised for consideration at the June Township meeting.
- Eckard Road has been marked for repairs. Stephenson Equipment has a pavement recycler for rent at a cost of \$10,937.50 for two weeks. This machine will mill the sections of Eckard Road that need to be repaired. The supervisors agreed this would be a good solution for cost effective repairs.
  - Schon Motion
  - Fesemyer Second
    - Approved 3-0

- The Lycoming County Conservation District will be making stream bank repairs the week of May 23<sup>rd</sup> as part of their grant the township received last year. The township will provide the backhoe and operator for these repairs.

#### **ZONING/CODES OFFICER – Don Robinson**

- There were four building permits issued during the month of April. See attached list of activities addressed during the month.
- A concern was received regarding the speed of vehicles on Baer Drive. Scott Paulhamus will check to see if the township has a “Children at Play” sign to be installed.
- Don Robinson questioned who is to act as Agent for the township when a permit for solicitation is issued. The supervisors determined that the Zoning/Codes Officer would be the most qualified for this position. Motion was made to approve the soliciting and peddling application presented.
  - Fesemyer motion
  - Schon second
    - Approved 3-0

#### **OLD BUSINESS**

- The Hepburn-Lycoming Little League lease with the township was signed by the league president, Damon Allmaras.

#### **NEW BUSINESS**

- Ordinance 05.10.2016.01 – Floodplain Ordinance
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- Application for County Aid
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- Seneca Resources (Gamble Pad P) – Minor design revision which will reduce the size of the well pad.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Seneca Resources reported that they expected completion of the embankment removal by mid to late June and that the pipe replacement under Rose Valley Road and the road upgrades to Spook Hollow Road will begin soon.
- Jeff Brooks gave an update on the Smokey Corners Project. PennDOT is requesting a letter of indemnification from the township.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Jeff Brooks has completed the site plan, floor plan and elevation drawings for the addition to the Township Maintenance Garage. The balance of the drawings should be completed and ready for the Supervisors’ approval at the June meeting. If approved the project will then be advertised for bid. Bids should be ready for consideration by the board at the July meeting.

#### **PLANNING COMMISSION**

- The Planning Commission did not meet.

**SOLICITOR REPORT** – Marc Drier, Esquire


- A flood buyout lease for parcel #15-003-205 was presented to the Board of Supervisors. Jay and Andrea Franzen have provided all the proper documentation to lease this property.
  - Fesemyer motion
  - Schon second
    - Approved 3-0

**GOOD OF THE ORDER**

- Motion to adjourn meeting at 8:56 p.m.
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,

A handwritten signature in blue ink that reads "Patty Foster". The signature is written in a cursive, flowing style.

Patty Foster, Secretary