

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
May 9, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the April 11, 2017 meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$0

Ending balance in Savings account – \$456,656.03

Act 13 Impact Fee balance – \$200,518.90

2016 Flood reimbursement – \$38,360.68

Grand total in township accounts – \$1,110,846.74

Ending balance in State Liquid Fuel Fund – \$163,840.10

TOWNSHIP RESIDENTS

- Dolores Wesley, 1286 Factory Road – Mrs. Wesley expressed concern regarding a pothole at the end of Factory Road and Bloomingrove Road that keeps opening up. Road Foreman Scott Paulhamus will review and correct the issue.
- Mrs. Wesley also inquired as to what the township does with the gas money received. Chairman Hamm explained the 13 allowable uses for the Act 13 impact fee funds and explained in detail how the township has used the funds to date.
- Kenneth Snyder, 2405 SR 973 East – Mr. Snyder inquired about the progress of the playground equipment for Mutchler Park. Chairman Hamm stated he has not received any information from Playworld since his first contact with them.
- Mr. Snyder stated he has made contact with Seneca Resources regarding contributing funds to be put toward improvements at Mutchler Park and they would have some funding to contribute to a township park project.

POLICE REPORT – Chief Joe Hope

- April 2017 – 50 incidents; YTD – 169 incidents
- Chief Joe Hope advised the Supervisors that Lycoming College students in conjunction with OLTPD will be doing a door to door survey of random residents looking for their satisfaction levels with the police department and any recommendations they may have.

FIRE COMPANY – Asst. Chief Brian Quigel

- Brian Quigel reported that the carnival is over and that they did well considering all the rain received that week.
- Mr. Quigel stated that a car show is scheduled for June and a daytime music festival is being considered for later this year.

ROAD FOREMAN REPORT – Scott Paulhamus

- Cold In-Place Recycled Asphalt Project
Recon Construction Services, Inc. – \$204,939.00
A motion was made to accept Recon's bid of \$204,939.00.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Paving Project
HRI, Inc. – \$169,725.00
Glenn O. Hawbaker, Inc. – \$163,912.50
A motion was made to accept the bid of Glenn O. Hawbaker, Inc. of \$163,912.50.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Mr. Paulhamus stated work is progressing in the park and weeds have been sprayed along roads and guiderails as needed.
- Mr. Paulhamus reported Seneca Resources will be replacing three pipes on Rose Valley Road which are becoming crushed due to heavy truck traffic.

ZONING/CODES OFFICER – Don Robinson

- There were six zoning permits and one conditional use permit issued during the month of April.
- See attached list of activities addressed during the month.

OLD BUSINESS

- There was no old business brought before the board.

NEW BUSINESS

- A quote from Huffman's Office Equipment was presented for office furniture that will be needed in the new office. The total for the furniture delivered and installed is \$1,896.00. A motion was made to approve this quote.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

- Quotes for framing two municipal zoning district maps and one municipal street map were reviewed.

AC Moore - \$1,397.00

Michaels - \$1,965.50

Kenneth Liddic - \$1,025.00

A motion was made to accept the bid from Kenneth Liddic of \$1,025.00.

- Schon motion
- Fesemyer second
 - Approved 3-0
- Seneca Resources provided an update on Gamble Pad P (Walters) with an expected start date for drilling of mid-August.
- Inflection Energy has applied for a heavy hauling permit for Crescent Hill Road for the Strouse well pad.
- Chairman Hamm reminded the Board of Supervisors that they would need to attend the Lower Lycoming Creek PAT Public Hearing on June 1, 2017 at the Old Lycoming Township Volunteer Fire Company to review the comprehensive plan.

PLANNING COMMISSION

- No business was reported by the Planning Commission.

SOLICITOR REPORT – Marc Drier, Esquire

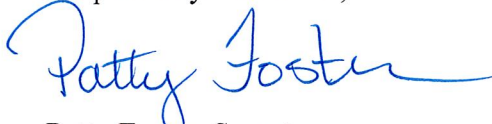
- Solicitor Drier inquired as to the status of the Smokey Corners project. Chairman Hamm reported that Jeff Brooks said PennDOT will not issue a permit until every avenue of appeal has been completed. Mr. Drier stated that all of the appeals are complete and he is waiting on a report from the board of view and should have this any day now. Chairman Hamm will have Jeff Brooks contact Mr. Drier.
- Solicitor Drier reported the fees assessed for gas well pads are being reviewed by local companies and recommended the Board of Supervisors take a look at our current fee structure.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Fesemyer motion
 - Hamm second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary