

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
November 8, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, the zoning/codes officer and the solicitor.

Secretary's report was reviewed and approved for the October 11, 2016 regular monthly meeting.

- Hamm motion
- Fesemyer second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
  - Approved 3-0

Ending balance in CD fund – \$404,729.74  
Ending balance in Savings account – \$50,888.69  
Act 13 Impact Fee balance – \$352,223.67  
2011 Flood reimbursement – \$21,173.85  
Grand total in township accounts – \$1,069,226.15  
Ending balance in State Liquid Fuel Fund – \$992.21

**TOWNSHIP RESIDENTS**

- Mike and Amy Maneval, 90 Academy Road – Mike Maneval expressed concerns regarding a business, Precision Plastics, emitting a strong, noxious odor on various occasions in their neighborhood. Zoning/Codes Officer Don Robinson will make contact to obtain a listing of the chemicals being used, any inspections they have had by the State, and the toxicity of the materials being used.
- Dan and Hope Cupp, 77 Academy Road – Dan Cupp had questions regarding the conditions the township placed on Precision Plastics during the conditional use hearing; particularly one daylight shift and the air purification system. Zoning/Codes Officer Don Robinson will be making contact with Precision Plastics regarding the concerns.

**POLICE REPORT** – Officer Cochran

- October 2016 – 41 incidents; 2016 YTD – 400 incidents

**FIRE COMPANY REPORT** – Chief Jeff Tempesco

- Chief Tempesco presented a Fire Police candidate, Arnold Duck, Jr. for the Board to approve. Chairman Hamm thanked Mr. Duck for his willingness to volunteer and serve our community. Mr. Duck was sworn in as a Fire Police officer for the Fire Company.
- Chairman Hamm thanked Chief Tempesco and all of the Hepburn Township Volunteer Fire Company for their hard work during the recent flooding.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Scott stated that the highway maintenance department has been repairing roads that were damaged due to the October 21<sup>st</sup> flooding.
- The bins are full of salt and anti-skid for the coming winter season.

**ZONING/CODES OFFICER – Don Robinson**

- Don stated there were six (6) zoning permits issued during the month of October.
- See attached list of activities addressed during the month.

**OLD BUSINESS**

- Cable Franchise Agreement – A conference call was held on October 20, 2016 with the Cohen Law Group regarding their proposal. The supervisors will request that the quoted price be held until the beginning of 2017 and moved to table the proposal until January 2017.

**NEW BUSINESS**

- Declaration of Disaster Emergency – October 21, 2016 Flooding. A motion was made to adopt this declaration.
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- 2017 Budget – A budget work session was held on October 20, 2016 to finalize the budget. A motion was made to advertise the budget for public review.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Township Office Addition Update – The foundation has been poured and the block wall has been started. The old septic tank has been removed and the new tank ordered.
- Chairman Hamm reminded residents that a Conditional Use Hearing would be held on Saturday, December 17, 2016 @ 8:00 a.m. in the Fire Company Social Hall for an application submitted by Inflection Energy for a well pad site in the township.

**PLANNING COMMISSION – The Commission did not meet.**

**SOLICITOR REPORT – Marc Drier, Esquire**

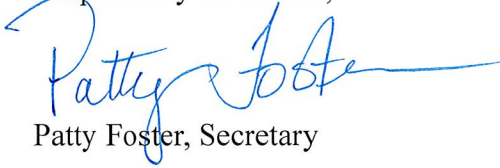
- Solicitor Drier recommended that the contractor on the new building, XW Construction LLP, sign an acknowledgement and certificate regarding prevailing wage.
- A question was presented at the last meeting regarding a private utility company compelling the township to allow lines in the township road right of way. There are specific rules provided by the Public Utility Commission regarding this and the private company would have to be recognized as a public utility by the PA PUC before any lines could be placed in the right of way.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson, Scott Paulhamus and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary