

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
October 10, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:08 p.m. Supervisors Hamm and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the September 12, 2017 meeting.

- Hamm motion
- Schon second
 - Approved 2-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Hamm second
 - Approved 2-0

Ending balance in CD fund – \$0

Ending balance in Savings account – \$506,821.59

Act 13 Impact Fee balance – \$91,139.53

2016 Flood reimbursement – \$53,384.44

Grand total in township accounts – \$1,010,914.81

Ending balance in State Liquid Fuel Fund – \$1,084.53

TOWNSHIP RESIDENTS

- Gary Stebbins, 1285 Rose Valley Road – Mr. Stebbins expressed concern regarding the possible closing of the bridge on Academy Road. Mr. Stebbins is the part owner of JanWay Company and has property on both sides of the bridge and would like to see at least a walkway for access from the parking area to the business property;
- David Kranz, 69 Academy Road – Mr. Kranz expressed concern about the possible closing of the bridge on Academy Road. He would be fine with a walking bridge and making Academy Road a 2-way street;
- Janice Stebbins – Owner of the JanWay Company and property, questioned if the road would still be maintained by the township if the bridge was closed. Ms. Stebbins also inquired about removal of debris in the stream.
- Chairman Hamm explained to the residents that no decisions have been made to close the bridge. The only decision that was made is that Hepburn Township agreed to be a part of the bridge bundling program through Lycoming County. Chairman Hamm stated he doesn't believe any work will begin prior to at least 2019 and that public input would be sought prior to any decisions being made.
- Fred Wesley, 1286 Factory Road – Mr. Wesley inquired about having large stone placed in the ditch along Factory Road. He stated the smaller stone keeps washing out in rain storms. Road Foreman Paulhamus will take care of this.

POLICE REPORT – Officer Brown

- September 2017 – 52 incidents; YTD – 411 incidents

FIRE COMPANY – Chief Jeff Tempesco

- Hepburn Township YTD – 147 incidents; YTD – 388 incidents
- Chief Tempesco stated Seneca Resources is using the fire company parking lot on Lycoming Creek Road for staging of trucks for operations in the area. As payment for the use of the lot, Seneca Resources has agreed to pave the Fire Company Building parking lot.
- Chief Tempesco informed the Board that the Lycoming Creek Lions Club is auctioning off their building on November 11, 2017. The members of the Lions Club have been talking to the Fire Company regarding working together and the use of the fire hall for meetings and their chicken bar-b-ques.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the seeding of the new baseball field at Mutchler Park has been completed. They will continue work on the dugouts this week.
- The 2000 tractor is at CH Waltz for repair. The tractor is in good shape overall.
- Mr. Paulhamus informed the Board that there is a pipe at the Bower residence on Klump Road that washed out after the flooding in 2016. The Bowers purchased a new pipe but have yet to install it. Due to the pipe not being installed the Township road is now being affected by the flow of water and washing it out. Mr. Paulhamus will make contact with the Bowers and try to resolve this issue.

ZONING/CODES OFFICER – Don Robinson

- There were no zoning permits issued during the month of September. See attached list of activities addressed during the month.

OLD BUSINESS

- Mutchler Park Playground – Copies of the proposal for playground equipment have been sent to both Seneca Resources and Inflection Energy. An application requesting funding from Lycoming County through their Marcellus Shale Legacy Fund mini-grant program has been submitted also.

NEW BUSINESS

- Ordinance 10.10.2017.01 – Amending the Hepburn Township Zoning Ordinance by establishing provisions for medical marijuana dispensaries and grower/processor plants. A motion was made to adopt this ordinance.
 - Hamm motion
 - Schon second
 - Approved 2-0
- MS4 Program: Brinjac Engineering – Professional Engineering Services Proposal. A motion was made to accept Brinjac Engineering’s proposal at a cost of \$1,100.
 - Schon motion
 - Hamm second
 - Approved 2-0

- Flood Mitigation Assistance – Subrecipient Monitoring Agreement.
A motion was made to accept this agreement for three properties in the Township.
 - Hamm motion
 - Schon second
 - Approved 2-0
- Seneca Resources – Gamble Pad P Update: Conductor Rigs have been moved out and the drilling rig will be arriving in early 2018.
- Inflection Energy – Hensler Well Pad Update: Drilling is now in progress.
- 2018 Budget Work Session – A budget work session will take place on October 24, 2017 at the township office at 6:30 p.m.

PLANNING COMMISSION

- No one was present from the Planning Commission.

SOLICITOR REPORT – Marc Drier, Esquire

- The Solicitor's office had nothing to present.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Hamm motion
 - Schon second
 - Approved 2-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary