

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
October 13, 2020**

Chairman Joe Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and the solicitor.

Secretary's report was reviewed and approved for the September 8, 2020 meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in General Fund – \$266,897.94

Ending balance in Savings Account – \$232,153.92

Act 13 Impact Fee Balance – \$343,724.26

2016 Flood Reimbursement – \$20,026.29

Investments Account – \$651,979.84

Ending balance in State Liquid Fuel Fund – \$170,321.04

A motion was made to re-invest \$100,000 into the investment portfolio for the Township.

- Schon motion
- Fesemyer second
 - Approved 3-0

TOWNSHIP RESIDENTS

- Jacob Snyder, 66 Thunder Road – Mr. Snyder presented a thank you card and expressed his appreciation for the help the Township provided by placing stone to stabilize the bridge on Thunder Road for the residents.

POLICE REPORT – Sergeant Kriner

- September 2020 – 33 incidents; 2020 YTD – 327 incidents

FIRE COMPANY – Chief Tempesco

- The Fire Company will host an open house at the Station on Sunday, October 18th from 4:00 until 7:00 p.m. All residents are encouraged to attend.
- The Fire Company will have a soup sale on Election Day at the station outside of the polling place.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that HRI is scheduled to start the 2020 paving project on October 20 in the Township.

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued for the month of September. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business presented to the Board.

NEW BUSINESS

- Ordinance 10.13.2020.01 – Regulating Dog Ownership and Dog Owner Conduct within the Township. A motion was made to approve this ordinance.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Ordinance 10.13.2020.02 – Dogs Owned by or Registered to Residents of the Township and Usage of Township Public Parks. A motion was made to approve this ordinance.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Discussion was held regarding the playground area at Mutchler Park. It was suggested that swing gates be put on the park to keep any dogs out and our children safe. The Board requested Road Foreman, Scott Paulhamus, to obtain quotes on swing gates and two sections of fence for the playground.
- Eckard Road – Streambank Stabilization Project – DEP Permits have been issued to four residents for the streambank project. Three quotes have been obtained for the work to be performed:

Justin Mccoy - \$16,794

T. Dunlap Construction Inc. - \$18,674

Belles Property Management, LLC - \$27,850

A motion was made to accept the quote from Justin McCoy for \$16,794 to complete the project.

- Fesemyer motion
- Schon second
 - Approved 3-0
- Eckard Road – Streambank Stabilization Project – A motion was made to approve the grant of temporary easement and release of liability forms that each resident had to agree to which includes returning the yards to as close to original condition as possible.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

- The Lycoming County Bridge Bundling Project which includes the bridge on Klump Road in Hepburn Township was presented to the Board to decide on the structure type selection. The engineer recommendation is for an Aluminum Box Culvert. A motion was made to approve the selection of an Aluminum Box Culvert for the Klump Road bridge in Hepburn Township.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

PLANNING COMMISSION

- Plan number 504 was presented and is a subdivision plan for the Oscar Schon property. A motion was made to approve the plan.
 - Fesemyer motion
 - Hamm second
 - Schon abstention
 - Approved 2-0-1

SOLICITOR REPORT – Marc Drier, Esquire

- Solicitor had nothing further to discuss.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Fesemyer motion
 - Schon second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier.

Respectfully submitted,



Patty Foster, Secretary