

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
September 12, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:08 p.m. Supervisors Hamm and Fesemyer were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the August 8, 2017 meeting.

- Hamm motion
- Fesemyer second
 - Approved 2-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Hamm second
 - Approved 2-0

Ending balance in CD fund – \$0
Ending balance in Savings account – \$506,735.73
Act 13 Impact Fee balance – \$91,139.53
2016 Flood reimbursement – \$57,525.10
Grand total in township accounts – \$1,015,512.87
Ending balance in State Liquid Fuel Fund – \$1,083.84

TOWNSHIP RESIDENTS

- Vivian Pena – Mrs. Pena expressed her concern as a WASD school bus driver regarding a tree hanging over the roadway on Rose Valley Road over the Labor Day weekend. It blocked the school bus from passing by on Tuesday morning due to it hanging so low. Chairman Hamm explained that the Hepburn Township Volunteer Fire Department did respond and placed cones on the road and attached caution tape to the low hanging branches. The also contacted Verizon multiple times, as the tree was leaning on their line, but Verizon did not respond. Chairman Hamm had the Township road crew cut the tree down on Tuesday morning after WASD contacted the Township.

POLICE REPORT – Officer Robert Cochran

- August 2017 – 42 incidents; YTD – 358 incidents.
- The police department is still patrolling the Rose Valley and Pleasant Valley Road intersection.
- A request was made for the police department to monitor Lehman Drive and Horizon Drive near the school bus stop.
- Officer Cochran requested that township residents contact their State Representative (Garth Everett) and request his support for local police to be allowed to use radar.

FIRE COMPANY – No fire department representative present

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the road department is working on repairing the flood damage from 2016 at the new baseball field at Mutchler Park. The sod has been installed in the infield and the outfield grass seed would be done soon.
- The drainage pipe is in place on Heritage Hill Road. The residents are requesting black top over the pipe, but settling needs to occur first and paving can take place in 2018.

ZONING/CODES OFFICER – Don Robinson

- There were six zoning issued during the month of August. See attached list of activities addressed during the month.
- The extension granted to Earl Smith for his Notice of Violation has expired. The Board of Supervisors recommended that the township move forward with enforcement and setting a hearing date for the violations.

OLD BUSINESS

- Ken Snyder asked if the Board had any new information on the Mutchler Park playground project. A new quote has been received from Dave Ely from Playworld with expanded equipment and wood carpet. Chairman Hamm has touched base with various companies to help fund the project. Chairman Hamm will also ascertain that the new equipment is ADA compliant, and will also inquire as to other funding that may be available.

NEW BUSINESS

- Resolution 09.12.2017.01 – Adopting the Lower Lycoming Creek Multi-Municipal Comprehensive Plan. A motion was made to adopt Resolution 09.12.2017.01.
 - Hamm motion
 - Fesemyer second
 - Approved 2-0
- Lycoming County Bridge Bundling Program – Hepburn Township can join this program and pay 5% of the replacement cost which would equal \$21,000 of the \$420,000 estimated to replace the bridge. A motion was made to join the bundling program.
 - Fesemyer motion
 - Hamm second
 - Approved 2-0
- Ken and Darlene Breon have requested a refund of the fees paid for their conditional use hearing. Zoning Officer Don Robinson informed the Breons that the fee is non-refundable prior to the hearing. Solicitor Drier informed that Board that he did not believe the Township can refund the fee as it is set and required by resolution.

PLANNING COMMISSION

- Planning Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

- The Solicitor's office has reviewed the Williamsport Sanitary Agreement and it looks well written. The final agreement will be forthcoming for the Board to approve.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Fesemyer motion
 - Hamm second
 - Approved 2-0

Attendance at Board meeting: Joseph Hamm, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patty Foster". The signature is written in black ink and is positioned above the printed name.

Patty Foster, Secretary