

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
APRIL 11, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Conditional Use Hearing: Keith Whitesel – Request of Home Occupation (Art Studio)

- Mr. Whitesel submitted an application for conditional use to request to use a portion of an existing wood workshop for stained glass work. Mr. Whitesel teaches stained glass classes at Penn College and Bloomsburg University and at times students don't have enough time to finish their projects. Mr. Whitesel is proposing having students come over to his studio one evening per week and possibly every other Saturday to finish their projects. Mr. Whitesel explained that there would be no truck traffic and he has enough parking in his driveway to accommodate the students. There were no comments from the public. A motion was made to approve the conditional use application of Mr. Whitesel.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0

Secretary's report was reviewed and approved for the March 18, 2017 meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in CD fund – \$0

Ending balance in Savings account – \$456,656.03

Act 13 Impact Fee balance – \$200,518.90

2016 Flood reimbursement – \$1001.06

Grand total in township accounts – \$967,205.57

Ending balance in State Liquid Fuel Fund – \$163,767.56

TOWNSHIP RESIDENTS

- Jeff Yeager, 324 Sawmill Road – Mr. Yeager presented his concerns with the speeding on Sawmill Road. Chairman Hamm stated he would make the police department aware of the issue and ask them to do speed enforcement in the area.
- Mr. Yeager stated the storm basin near the mobile home parks on Sawmill Road seems to be clogged and is backing up onto the road. Road Foreman Paulhamus stated they would check the storm basin and clean it out.
- Mr. Yeager stated a concern regarding the condition of a dugout at Baer Field. Chairman Hamm ask Road Foreman Paulhamus to make contact with Hepburn Lycoming Litte League and coordinate getting it knocked down and cleaned up.

- Kenneth Snyder, 2405 SR 973 East – Mr. Snyder asked if the Township had been contacted regarding new equipment for Mutchler Park. Chairman Hamm stated that he spoke with Mr. Ely from Ely Associates and they would be working on coming up with a plan and costs.

POLICE REPORT – Chief Joe Hope

- March 2017 – 48 incidents; YTD – 118 incidents.
- The new SUV purchased by Old Lycoming Township Police Department with contributions from Hepburn Township and Lycoming Township is completed and on the road.

FIRE COMPANY – Chief Jeff Tempesco

- No representatives from the fire company were present.

ROAD FOREMAN REPORT – Scott Paulhamus

- The new broom has been purchased at a total cost of \$4,750.
- A meeting was held with Tom Lyons regarding Eckard Road. Mr. Lyons recommended doing cold in place recycling with a 2” wearing course of hot mix. Scott will contact Don Free to get bid documents prepared and bids will be opened at the May 9 meeting.
- The township received a complaint from Mr. and Mrs. Terry Mitchell of 1760 Eckard Road regarding the condition of the road.

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued during the month of March.
- See attached list of activities addressed during the month.

OLD BUSINESS

- There was no old business brought before the board.

NEW BUSINESS

- Quotes for the Carpet and Vinyl flooring for the new office building were opened.
 Carpet One – \$3,435.00 with installation
 Corter’s Flooring – \$5,300.00 with installation

A motion was made to accept the Carpet One quote.

- Schon motion
- Fesemyer second
 - Approved 3-0
- Quote from Huffman’s Office Equipment Co. was presented for new office furniture that will be needed. This quote was tabled until the May meeting as the Board of Supervisors would like to check with other local companies on quotes.
- MS4 Coalition Update – The MS4 Coordinator has resigned to take a job at the landfill. The Coalition is reviewing its’ options moving forward.
- Gamble Pad P (Walters) Seneca Resources – Seneca originally anticipated drilling to begin in November or December 2017. They are now expecting to start drilling mid-July and finish by late August 2017.

PLANNING COMMISSION

- A Subdivision plan for William and Nancy Pfeiffer was reviewed and approved by the Planning Commission. A motion was made to approve Plan number 483.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

- Mr. Drier stated a Board of Review Hearing will be held on Thursday April 27, 2017 for the condemnation value of Mr. Zeigler's property.
- Solicitor Drier inquired about the status of the Smokey Corners project. Chairman Hamm stated he would contact Mr. Brooks to get an update.
- Mr. Drier stated that the Township should request a final verdict in the Larry Schmohl matter. Zoning/Codes Officer Don Robinson will make submit a letter requesting a final verdict from Judge William Solomon.

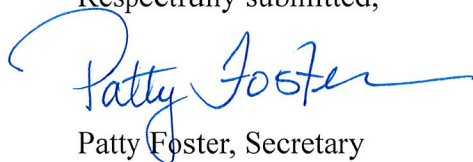
GOOD OF THE ORDER

- Galen Davenport, Township Auditor – Mr. Davenport reported that the audit is complete for 2016 and everything is in good financial order.
- Mr. Davenport also presented the Township with a report from the Lycoming County Tax Collection Committee.
- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Chairman Hamm stated the Board of Supervisors would hold an executive session immediately following the meeting regarding a possible litigation matter.

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary