

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
April 9, 2019**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the March 12, 2019 meeting.

- Hamm motion
- Schon second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
  - Approved 3-0

Ending balance in General Fund – \$266,131.30  
Ending balance in Savings Account – \$207,029.53  
Act 13 Impact Fee Balance – \$177,454.77  
2016 Flood Reimbursement – \$20,011.23  
Investments Account – \$507,450.00  
Ending balance in State Liquid Fuel Fund – \$173,973.66

**TOWNSHIP RESIDENTS**

- Mr. Paul Lowmiller, 3425 Pleasant Valley Road – Mr. Lowmiller requested an update on the daylighting to be completed that the Township contracted with Dincher and Dincher Tree Surgeons. Supervisor Schon stated the project is complete.
- Ms. Cheri Anello, 1220 Factory Road – Ms. Anello stated that there is a dip in the berm near her residence on Factory Road and requested that it be filled in. Road Foreman Scott Paulhamus will review and get repaired.
- Mr. Rand Lepley – Mr. Lepley presented a resolution for a new sewage module for 5201 Bloomingrove Road. A motion was made to approve the new sewage module.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Mr. Ken Snyder – Mr. Snyder stated that the playground is complete. Chairman Hamm thanked all of those involved with completing the project for their time and commitment.
- Mr. Snyder brought to the Board's attention that there are dogs running loose in the park. Copies of the ordinance will be made available and a copy of the ordinance will be posted at the concession stand.

**POLICE REPORT** – Representatives from the Police Department were unavailable.

- March 2019 – 46 incidents; YTD – 156 incidents.
- Chairman Joe Hamm and Supervisor Bob Fesemyer are working with Chief Hope from Old Lycoming Township Police Department on a new five year contract.

**FIRE COMPANY** – No representatives present from the Fire Company

**ROAD FOREMAN REPORT** – Scott Paulhamus

- Mr. Paulhamus stated that Dincher & Dincher Tree Surgeons have completed the trimming and removal of trees on Rock Run Road.
- Mr. Paulhamus reported the new JCB backhoe has been delivered. Stephenson Equipment requested permission to take the backhoe to the COG show on May 22, 2019 at the Hughesville fairgrounds. The Board granted this request.
- 2019 Paving Bids were opened with the following results:
  - HRI – \$241,410.00
  - M&M Asphalt – \$260,338.08
  - Charles Construction – \$298,168.00
  - Glenn O Hawbaker, Inc – \$229,696.00
- A motion was made to accept the bid from Glenn O Hawbaker, Inc. in the amount of \$229,696.00.
  - Fesemyer motion
  - Schon second
    - Approved 3-0

**ZONING/CODES OFFICER** – Don Robinson

- There were 4 permits issued in the month of March. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- Chairman Hamm has been in touch with Cohen Law Firm regarding the new cable franchise agreement with Zito Media.

**NEW BUSINESS**

- The Lycoming Sanitary Committee Pension Plan is underfunded and is looking to the former member municipalities to make up the difference. Hepburn Township’s portion is \$9,060.96. Payment will be made to the Pennsylvania Municipal Retirement System with a notation in the memo line to read “Paid in Full.”
- Galen Davenport reported that the Township audit has been completed and the books are in good order.

**PLANNING COMMISSION**

- There were no representatives from the Planning Commission present.

**SOLICITOR REPORT** – Marc Drier, Esquire

- Solicitor Drier updated the Board regarding the 537 Plan for Smokey Corners. Jeff Brooks met with the property owners concerned on March 29. PennDOT required further

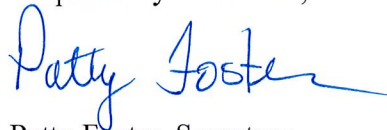
information regarding manhole covers. Paperwork has been submitted by Mr. Brooks and a HOP is expected to be received in 7–10 days. As soon as the permit has been received the residents can begin to solicit bids from contractors.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary