

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 12, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the November 14, 2017 meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$0
Ending balance in Savings account – \$106,821.59
Act 13 Impact Fee balance – \$67,139.53
2016 Flood reimbursement – \$48,976.08
Grand total in township accounts – \$989,527.82
Ending balance in State Liquid Fuel Fund – \$1,086.03

TOWNSHIP RESIDENTS

- There were no comments brought before the Board of Supervisors.

POLICE REPORT – Officer Engel

- November 2017 – 47 incidents; YTD – 509 incidents

FIRE COMPANY – Chief Jeff Tempesco

- There was no representative from the Fire Company present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that he met with Mr. Bower regarding the right-of-way near their home on Klump Road. The pipes that were causing a concern have been pulled out and rip-rap rock has been placed in the berm to protect the roadway from erosion.
- Mr. Paulhamus reported that Kilburn Electric is expecting delivery of the LED lights for Mutchler Park soon. When the lights arrive, they will be installed.

ZONING/CODES OFFICER – Don Robinson

- There were three zoning issued during the month of November. See attached list of activities addressed during the month.

OLD BUSINESS

- Mutchler Park Playground – A grant from the Lycoming County Marcellus Shale Legacy Fund program has been received in the amount of \$10,000. Seneca Resources and

Inflection Energy have not notified the township of any donations toward the purchase of playground equipment at this time. A motion was made by Chairman Hamm to move forward with the ordering of playground equipment contingent upon Seneca Resources and Inflection Energy making matching donations.

- Hamm motion
- Fesemyer second
 - Approved 3-0

NEW BUSINESS

- Ordinance 12-12-2017.01 – Tax Levy Ordinance. A motion was made to pass this ordinance.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- 2018 Budget – A motion was made to adopt the 2018 Budget as advertised.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Bechdel Plumbing & Heating provided a quote for a new WiFi capable thermostat. The cost of the new thermostat is \$309.00. A motion was made to order the new thermostat.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Seneca Resources – Gamble Pad P Update: Drilling is anticipated to begin in April 2018.
- Inflection Energy – Drilling of the second well on the Hensler well pad is currently taking place.

PLANNING COMMISSION

- There were no representatives present from the planning commission.

SOLICITOR REPORT – Marc Drier, Esquire

- There will be a conditional use hearing at the January 2, 2018 meeting for Parakletos Ventures, LLC. This will take place at 7:15 p.m.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Bob Fesemyer, Oscar Schon, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary