## 2016 Reorganization Meeting minutes **Hepburn Township Board of Supervisors**

Monday January 4, 2016

Hepburn Township office

6:30PM

1 Call to Order2 Pledge of Allegiance3 Elections and Appointments

2015 position held by         2016 position           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Foster           Scott Paulhamus         Scott Paulhamus           Oscar Schon         Don Robinson           Don Robinson         Marc Drier/Denise Dieter           Marc Drier/Denise Dieter         Marc Drier/Denise Dieter           Marc Drier/Denise Dieter         Bob Hoor           Bob Hoor         Patty For Goer S           Mit Officer         Jami Nolan           Oscar S         Oscar S </th <th></th> <th>Joseph Hamm</th> <th>Joseph Hamm</th> <th>Voting Delegate</th>		Joseph Hamm	Joseph Hamm	Voting Delegate
2015 position held by   2016 position to be		Joseph Hamm	Joseph Hamm	Delegate to State Convention
Doseph Hamm   Bob Fesemyer   Bob Fesemyer   Bob Fesemyer   Bob Fesemyer   Patty Foster   Doscar Schon   Patty Foster	<u>l</u>	Galen Davenport	Galen Davenport	Delegate to Earned Income Tax Comm
Doseph Hamm   Joseph Hamm   Bob Fesemyer   Bob Fesemyer   Bob Fesemyer   Bob Fesemyer   Bob Fesemyer   Patty Foster   Scott Paulhamus   Oscar Schon   Oscar Schon   Don Robinson   Don Robinso	will expire Dec 31.	Michael Schon	1	IPMC Appeals Board
2015 position held by         2016 position to be           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Foster           Patty Foster         Scott Paulhamus           Oscar Schon         Obon Robinson           Marc Drier/Denise Dieter         Bob Hyde           Marc Drier/Denise Dieter         Bob Hyde           Stanley Brass         Stanley Brass           d         fyear term         Bob Yochum           fo year term         Bob Yochum           fo year term         Bob Yochum           fo year term         Robert Hoffa           g         Robert Hoffa           g         Jami Nolan           Jami Nolan         Jami Nolan           Oscar Schon         Oscar Schon           Oscar Schon         Patty Foster           An/A         N/A	will expire Dec 31,	Oscar Schon	Oscar Schon	Township Sewer Board of Review
2015 position held by         2016 position to be           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Foster           Patty Foster         Don Robinson           Marc Drier/Denise Dieter         Bob Hyde           Bob Hyde         Stanley Brass           Marc Drier/Denise Dieter         Bob Yochum           Marc Drier/Denise Dieter         Bob Yochum           Bob Yochum         Bob Yochum           Robert Hoffa         Jeff Tempesco           Jami Nolan         Jami Nolan           Oscar Schon <t< td=""><td><u> </u></td><td>N/A</td><td>N/A</td><td>Township Septic Inspections</td></t<>	<u> </u>	N/A	N/A	Township Septic Inspections
2015 position held by         2016 position to be           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Foster           Patty Foster         Patty Foster           Patty Foster         Patty Foster           Patty Foster         Patty Foster           Scott Paulhamus         Scott Paulhamus           Oscar Schon         Oscar Schon           Don Robinson         Don Robinson           Marc Drier/Denise Dieter         Marc Drier/Denise Dieter           Bob Hyde         Stanley Brass           d         three year term         Bob Yochum           6 year term         Bob Yochum           6 year term         Bob Yochum           Robert Hoffa         Robert Hoffa           Robert Hoffa         Patty Foster           Jami Nolan         Jami Nolan           Oscar Schon         Oscar Schon		Patty Foster	Karen Confer	Township Recreational Chairman
2015 position held by         2016 position to be           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Foster           Patty Foster         Patty Foster           Oscar Schon         Oscar Schon           Don Robinson         Don Robinson           Marc Drier/Denise Dieter         Bob Hyde           Bob Hyde         Stanley Brass           Stanley Brass         Stanley Brass           Marc Drier/Denise Dieter         Bob Yochum           Bob Yochum         Bob Yochum	<u> </u>	Oscar Schon	Oscar Schon	Township Sanitary Contact
2015 position held by       2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Rob Fesemyer     Bob Fesemyer       Bob Fesemyer     Bob Fesemyer       Bob Fesemyer     Patty Foster       Patty Foster     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Oscar Schon       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Bob Hyde       Marc Drier/Denise Dieter     Bob Hyde       Stanley Brass       d     three year term     Bob Yochum       6 year term     not up for election       Robert Hoffa     Robert Hoffa       Id     Robert Hoffa       Karen Confer     Patty Foster	<u> </u>	Jami Nolan	Jami Nolan	Township Sanitary Enforcement Officer
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Bob Fesemyer     Bob Fesemyer       Patty Foster     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Marc Drier/Denise Dieter     Bob Hyde       Stanley Brass     Stanley Brass       d     three year term     Bob Yochum       6 year term     Bob Yochum       Robert Hoffa     Robert Hoffa       Jeff Tempesco     Jeff Tempesco	<u> </u>	Patty Foster	Karen Confer	Township Vacancy Board Chairman
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Bob Fesemyer     Bob Fesemyer       Bob Fesemyer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Bob Hyde     Stanley Brass       d     three year term     Bob Yochum       6 year term     Bob Yochum       Robert Hoffa     Robert Hoffa	I	Jeff Tempesco	Jeff Tempesco	Township Emergency Mngt Cord
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Karen Confer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Bob Hyde     Stanley Brass       d     three year term     Bob Yochum       Bob Yochum     Bob Yochum	<u>I</u>	Robert Hoffa	Robert Hoffa	Township Zoning Hearing Solicitor
2015 position held by       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Karen Confer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Marc Drier/Denise Dieter     Bob Hyde       Stanley Brass     Stanley Brass		not up for election	6 year term	Township Auditor
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Karen Confer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Marc Drier/Denise Dieter     Bob Hyde       Stanley Brass	will expire Dec 31,	Bob Yochum	three year term	Township Zoning Hearing Board
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Karen Confer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Marc Drier/Denise Dieter     Bob Hyde       Stanley Brass	J			
2015 position held by     2016 position to be       Joseph Hamm     Joseph Hamm       Bob Fesemyer     Bob Fesemyer       Karen Confer     Patty Foster       Patty Foster     Patty Foster       Scott Paulhamus     Scott Paulhamus       Oscar Schon     Oscar Schon       Don Robinson     Don Robinson       Marc Drier/Denise Dieter     Marc Drier/Denise Dieter       Marc Drier/Denise Dieter     Bob Hyde	will expire Dec 31,	Stanley Brass		
Joseph Hamm Joseph Hamm Bob Fesemyer  Karen Confer  Patty Foster  Scott Paulhamus Oscar Schon Don Robinson  Marc Drier/Denise Dieter	will expire Dec 31,	Bob Hyde	four year term	Township Planning Commission
2015 position held by         2016 position           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fese           Karen Confer         Patty Fo           Patty Foster         Patty Fo           Scott Paulhamus         Scott Paul           Oscar Schon         Oscar Schon           Don Robinson         Don Rob		Marc Drier/Denise Dieter	Marc Drier/Denise Dieter	Township Solicitor
2015 position held by         2016 position           Joseph Hamm         Joseph Hamm           Bob Fesemyer         Bob Fesemyer           Karen Confer         Patty Fo           Patty Foster         Patty Fo           Scott Paulhamus         Scott Paul           Oscar Schon         Oscar Schon	<u></u>	Don Robinson	Don Robinson	Township Zoning Officer
2015 position held by2016 positionJoseph HammJoseph HammBob FesemyerBob FesemyerKaren ConferPatty FoPatty FosterPatty FoScott PaulhamusScott Paul	<u> </u>	Oscar Schon	Oscar Schon	Township Roadmaster
2015 position held by         2016 position           Joseph Hamm         Joseph H           Bob Fesemyer         Bob Fese           Karen Confer         Patty Fo           Patty Fo         Patty Fo	1	Scott Paulhamus	Scott Paulhamus	Township Road Foreman
2015 position held by2016 positionJoseph HammJoseph HBob FesemyerBob FeseKaren ConferPatty Fo	<u> </u>	Patty Foster	Patty Foster	Township Treasurer
2015 position held by 2016 position held by  Joseph Hamm Joseph H  Bob Fesemyer Bob Fese	<u> </u>	Patty Foster	Karen Confer	Township Secretary
2015 position held by 2016 position held by Joseph Hamm	<u> </u>	Bob Fesemyer	Bob Fesemyer	Township Vice Chairman
2016 positic	1	Joseph Hamm	Joseph Hamm	Township Supervisor Chairman
	J	2016 position to be	2015 position held by	

4 Motion to approve Township positions for 2016

Motion - Oscar Schon

Second - Bob Fesemyer

Approved 3-0

others as advertised	Supervisors meeting time 7:00pm second Tuesday	Township Supervisors meeting place Township Office	5 Other Organizational matters
as advertised others as advertised	second Tuesday 7:00pm second Tuesday	nship Office Township Office	

		Vacation policy						Paid Holidays for full time employees	Township State Fund Depository	Township General Fund Depository
*Scott receives 15 days	10 days for full time after 24 months	5 days for full time after 12 months	Christmas Day	Thanksgiving Day	Labor Day	Independence Day	Memorial Day	New Years Day	PLIGIT	Woodlands Bank
*Scott receives 15 days	10 days for full time after 24 months	5 days for full time after 12 months	Christmas Day	Thanksgiving Day	Labor Day	Independence Day	Memorial Day	New Years Day	PLIGIT	Woodlands Bank

Pay Rates		
	2015 Pay Rates	2016 Pay Rates
Road Foreman	19.80	\$20.10
Labor 1 Experience	13.20	\$13.50
Winter Maintenance	10.00 hr.	10.00 hr.
Labor 3 part time	10.00 hr.	10.00 hr.
Secretary	5800.00	\$12,000.00
Treasurer	8200.00	Sec/Treas combined - See Above
Zoning/Permit Officer	5800.00	\$6,000.00
On-Lot Inspector	35.00 per inspection	1
Zoning Hearing Board Solicitor	\$500 per year	\$500 per year
	Lycoming County Tax Collection \$1 per	Lycoming County Tax Collection \$1 per
Tax Collector	notice	notice
Treasurer's Bond	\$1,500,000.00 per year	\$1,500,000.00 per year
Township Solicitor	\$2800 per year for meetings	\$2800 per year for meetings
	\$110 per hour	\$110 per hour
Legal Assistant	\$50 per hour	\$50 per hour
Paralegal	\$45 per hour	\$45 per hour

7 Motion to close meeting

**TIME:** 6:44 p.m.

Motion - Oscar Schon

Second - Bob Fesemyer

Approved 3-0

Second - Oscar Schon

Approved 3-0

Motion - Bob Fesemyer

6 Motion to approve other organizational matters

atty Foster