

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
January 2, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor.

Chairman Joseph Hamm closed the regular monthly meeting and opened the reorganization meeting at 7:00 p.m. The Board of Supervisors reorganized and made annual Township appointments. Chairman Hamm closed the reorganization meeting at 7:11 p.m. and reopened the regular monthly meeting.

Conditional Use Hearing: Parakletos Ventures, LLC. – Request of Home Occupation (Cleaning, accessorizing and incidental sales of Guns)

- Don Robinson, Zoning Officer, testified to receiving the application, placing the proper advertisements in the newspapers, posting the property and sending letters to surrounding property owners regarding the application of Parakletos Ventures, LLC.
- Mr. Sauers, owner of Parakletos Ventures, LLC., indicated that the hours of operation would be from 5 p.m. until 8 p.m. Monday thru Friday and 9 a.m. until 12 p.m. on Saturday with no Sunday hours. The business will be situated in a sub-level room in the home with an outside entrance. The property has an ADT alarm system. No concerns were expressed by the public or the Supervisors. A motion was made to approve the Conditional Use Application of Parakletos Ventures, LLC.
 - Hamm motion
 - Schon second
 - Approved 3-0

Secretary's report was reviewed and approved for the December 12, 2017 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$421,004.69
Ending balance in Savings Account – \$106,821.59
Act 13 Impact Fee balance – \$67,139.53
2016 Flood reimbursement – \$83,771.93
Investments Account – \$400,000.00
Ending balance in State Liquid Fuel Fund – \$1,086.03

A motion was made to move \$50,000 from the Township General Fund to the Savings Account.

- Fesemyer motion
- Schon second
 - Approved 3-0

TOWNSHIP RESIDENTS

- There were no comments presented to the Board.

POLICE REPORT – Officer Matt McCormick

- December 2017 – 23 incidents; 2017 Year End – 532 incidents.

FIRE COMPANY – Chief Jeff Tempesco

- There were no representatives from the Fire Company present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated the new LED lights for Mutchler Park have been installed.
- Mr. Paulhamus presented the only bid received from Hoffman Ford for a new 2018 F-550 Truck at a cost of \$86,405.04.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued during the month of December. See attached list of activities addressed during the month.

OLD BUSINESS

- Mutchler Park Playground – Seneca Resources has notified the township that they will be donating \$5,000 for playground equipment at Mutchler Park. There has been no response from Inflection Energy yet. Kenneth Snyder will reach out to Inflection Energy and Beech Resources.

NEW BUSINESS

- Resolution 01.02.2018.01 (Township Tax Collection) – A motion was made to appoint Lycoming County as the Township tax collector.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Resolution 01.02.2018.02 (Opposing HB 1620 - Preemption of local zoning for wireless facilities) – A motion was made to pass this resolution opposing HB 1620.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0

PLANNING COMMISSION

- There were no representatives present from the planning commission.

SOLICITOR REPORT – Marc Drier, Esquire

- The civil complaint regarding the Longo property went to the District Justice today.
- Zoning Officer Don Robinson brought some inconsistencies in the ordinances to the solicitors' attention. Marc Drier drew up an ordinance to correct the inconsistencies. This ordinance will be reviewed by the supervisors.
- The Oath of Office was given to Galen Davenport for his position as Township Auditor.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Bob Fesemyer, Oscar Schon, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary