

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
January 7, 2019**

Chairman Joseph Hamm called the reorganization meeting to order at 7:04 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and solicitor. The Board of Supervisors reorganized and made Annual Township appointments. Chairman Hamm closed the reorganization meeting at 7:11 p.m. and opened the regular monthly meeting of the Hepburn Township Board of Supervisors.

Secretary's report was reviewed and approved for the December 11, 2018 meeting.

- Hamm motion
- Fesemyer second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
  - Approved 3-0

Ending balance in General Fund – \$307,082.41  
Ending balance in Savings Account – \$156,961.41  
Act 13 Impact Fee Balance – \$177,454.77  
2016 Flood Reimbursement – \$20,008.74  
Investments Account – \$500,000.00  
Ending balance in State Liquid Fuel Fund – \$182.62

Township resident, Lynn Shade, was sworn in as auditor to fulfill the vacancy left by Ken Liddic who moved from the township.

**TOWNSHIP RESIDENTS**

- There were no concerns brought before the Board by Township residents.

**POLICE REPORT – Chief Hope**

- December 2018 – 43 incidents; YTD – 592 incidents

**FIRE COMPANY – Chief Jeff Tempesco**

- There were no representatives from the Fire Company present.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that the new garage doors have been installed.
- Mr. Paulhamus said that they are working on getting ditches clear throughout the Township.
- Mr. Paulhamus requested permission to get prices for day lighting (tree trimming) on some of the township roads. Supervisor Schon and Mr. Paulhamus will review roads and have a proposal at the February meeting.

**ZONING/CODES OFFICER – Don Robinson**

- There were three (3) zoning permits issued during the month of December. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- There was no old business to discuss.

**NEW BUSINESS**

- A motion was made to adopt the SEO contract and fee schedule for 2019.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Chairman Hamm brought to the attention of the Board damage to Powys Road caused by logging being performed by Ned Lorson Logging. This damage was due to heavy rains on December 22 which caused logging roads to wash out and push logs onto Powys Road and blocked the pipes under the roadway. Mr. Paulhamus and board members will meet with Mr. Lorson to resolve the issue.

**PLANNING COMMISSION**

- Plan number 492 was presented and was a subdivision and lot addition plan for Marshall & Lydia Sparks, Jr. A motion was made to approve the plan.
  - Schon motion
  - Fesemyer second
    - Approved 3-0

**SOLICITOR REPORT – Marc Drier, Esquire**

- Solicitor Drier had nothing to present to the Board.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary