

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
July 12, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Secretary's report was reviewed and approved for the June 14, 2016 regular monthly meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$404,729.97

Ending balance in Savings account – \$50,879.74

Act 13 Impact Fee balance – \$387,279.07

2011 Flood reimbursement – \$62,888.90

Grand total in township accounts – \$1,186,914.34

Ending balance in State Liquid Fuel Fund – \$162,781.54

TOWNSHIP RESIDENTS

- There were no comments presented by township residents in attendance.

POLICE REPORT – Corporal Sponhouse

- June 2016 – 38 incidents; 2016 YTD – 220 incidents
- A motion was made to approve a Proclamation of Hepburn Township's support of National Night Out being held at Mutchler Park.
 - Schon Motion
 - Fesemyer Second
 - Approved 3-0

FIRE COMPANY – Chief Jeff Tempesco

- Fire Company personnel were not in attendance.

ROAD FOREMAN REPORT – Scott Paulhamus

- Midland Asphalt Materials Inc. will be starting work on the full depth reclamation the week of July 18.
- The second round of berm mowing is now taking place and will be completed in the next week.
- The milling and patching on Eckard Road is complete.

ZONING/CODES OFFICER – Don Robinson

- There were no building permits issued during the month of June, but a solicitation permit request was received from Edward Jones Financial.
- See attached list of activities addressed during the month.

OLD BUSINESS

- Seneca Resources Update – There was a meeting on July 7th at 2:00 with Stahl Sheaffer Engineering regarding work on Rose Valley Road. Road construction is underway and milling has been completed on Spook Hollow Road. Cross pipe placement and paving are underway and progressing as planned.
- Smokey Corners Project – A meeting with the residents will be set for Thursday July 21st at 7:00 p.m. to update them on the project and discuss advertising for bids.
- Township Website – The new website has been completed and is now ready to be launched. The domain name is in the process of being transferred to Intrada Technologies which is the last step in the process.

NEW BUSINESS

- Addition to Township Maintenance Garage Bids:
 - K.C. Larson Inc. – \$25,700 (HVAC only). After discussion, the bid was tabled and will be considered at the August meeting.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
 - M & R Contracting \$162,167.00 (Building Shell only)
\$100,702.00 (ADDITIONAL for Complete Building)
Motion to reject bid from M & R Contracting was made.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0

Project will be re-advertised for bids to be opened at the August 9th meeting.

- A MS4 Coalition MOA Amendment stating there needs to be a 2/3rd majority approval for amendments was motioned to be approved.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0
- Financial Portfolio – Mr. Lowe from Jersey Shore State Bank is working on a proposal to increase the interest income the Township would receive on investments.
- Inflection Energy has submitted a new 5 year lease with a little over 2 years remaining on the current lease. The supervisors are not in favor of this new lease and are working with Inflection Energy to come up with a satisfactory proposal on the new lease.
- Hepburn Township Volunteer Fire Company – Four members have completed fire police training and need appointed as Fire Police. Chyleigh Tempesco, Jordan Miller and James Lewis were sworn in by the Solicitor, Marc Drier. Curtis Lewis was unable to be present and will be sworn in at the August 9th meeting.

PLANNING COMMISSION

- The Planning commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

- The solicitor's office will advertise a conditional use hearing pertaining to a directional sign for a business for the August 9, 2016 meeting.
- Solicitor Drier explained that the Township has no legal obligation to release any information on potential bidders on a project prior to bids being opened and furthermore there is case law that supports this position so that the possibility of collusion can be averted.

GOOD OF THE ORDER

- Kenneth Snyder inquired as to the progress of purchasing new playground equipment for Mutchler Park. Chairman Hamm explained that the project would need to be engineered and designed and then put out to bid. The Board will review this project as a possible spring 2017 project.
- Motion to adjourn meeting at 8:37 p.m.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,

A handwritten signature in black ink that reads "Patty Foster". The signature is written in a cursive style with a long horizontal line extending to the right.

Patty Foster, Secretary