

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 18, 2017**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 10:00 a.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer and the zoning/codes officer.

Secretary's report was reviewed and approved for the February 14, 2017 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$0

Ending balance in Savings account – \$456,594.46

Act 13 Impact Fee balance – \$210,518.90

2016 Flood reimbursement – \$1001.03

Grand total in township accounts – \$941,068.31

Ending balance in State Liquid Fuel Fund – \$163,724.32

TOWNSHIP RESIDENTS

- No matters were brought before the Board of Supervisors by the residents present.

POLICE REPORT – Officer Jeff Hughes

- February 2017 – 31 incidents; YTD – 70 incidents

FIRE COMPANY – Chief Jeff Tempesco

- No representatives from the fire company were present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Scott reported to the Board that the front mounted broom for the Kubota tractor has broken. This broom was purchased in 1993 and can't be repaired cheaply. The Township has the option to rent a broom for one week at a cost of \$1,292.30, or purchase a new broom for \$12,141.00. A motion was made to purchase a new front mounted broom.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Scott requested to purchase 100 ton of salt at our current contract rate of \$46.00 per ton as the cost is increasing with the next contract. With this purchase, the township's salt bin will be full for the 2017-2018 winter. A motion was made to purchase 100 tons of salt.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were seven (7) zoning permits issued during the month of February.
- See attached list of activities addressed during the month.

OLD BUSINESS

- There was no old business brought before the Board of Supervisors.

NEW BUSINESS

- General Code Proposal – A proposal was presented to the Board of Supervisors to update the Township Code of Ordinances, print and provide new books and update the code on the website. The total cost for this project is \$2,612.00. A motion was made to accept the proposal from General Code.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Mutchler Park Cleanup Quote – A quote of \$6,900.00 was received from Tebbs Brothers Landscaping to remove debris and rocks deposited throughout Mutchler Park by flood waters in 2016. After discussion, this proposal was tabled until the April meeting so that Road Foreman Scott Paulhamus could contact FEMA/PEMA regarding the funding for the project.
- MS4 Coalition Update – Chairman Hamm recommended that each Supervisor review the March edition of the Township News Magazine. He stated there was a lengthy article regarding MS4 and the costs that are coming in the next few years. Chairman Hamm shared that the MS4 Coalition has started to look at whether an authority would be better suited to deal with the requirements of the federally mandated MS4 program.
- Seneca Resources Gamble Pad P (Walters) – Seneca Resources anticipates moving a drilling rig in on approximately November 13 and moving the rig out on December 14.

PLANNING COMMISSION

- The Planning Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

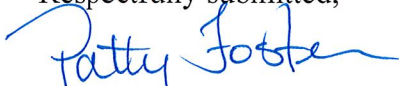
- The Solicitor was not present at the meeting.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, and Don Robinson.

Respectfully submitted,



Patty Foster, Secretary