

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 8, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:03 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Secretary's report was reviewed and approved for the February 9, 2016 regular monthly meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0.

Secretary's report was reviewed and approved for the February 22, 2016 special meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved

- Fesemyer motion
- Schon second
 - Approved 3-0.

Ending balance in CD fund – \$354,729.97

Ending balance in Savings account – \$50,862.04

Act 13 Impact Fee balance – \$296,213.11

2011 Flood reimbursement – \$70,378.10

Grand total in township accounts – \$1,028,392.50

Ending balance in State Liquid Fuel Fund – \$162,632.90

TOWNSHIP RESIDENTS

- Jeff Yeager, 324 Sawmill Road
 - Tractor trailer is being parked at the intersection of Sawmill Road and SR 973 W highway, which is obstructing the view when pulling out onto SR 973 W Highway. OLTPD is aware of this and will monitor the situation. Zoning Officer Robinson will verify ownership of the area in question.
- Fred Wesley, 1286 Factory Road
 - Mr. Wesley stated concerns regarding Factory Road which included an area that has settled since a pipe was replaced, berm needing repaired, and some crack sealing that could be completed. Scott Paulhamus, Road Foreman, stated he will review the concerns for our paving project this summer.

POLICE REPORT – Officer Cochran

- February 2016 – 32 incidents; 2016 YTD – 73 incidents

FIRE DEPARTMENT – Chief Jeff Tempesco

- February 2016 – 28 incidents total; Hepburn Township – 9 incidents; 2016 YTD – 63 incidents total
- Chief Tempesco is awaiting letters approving box card changes from Hepburn and Lycoming Townships.

ROAD FOREMAN REPORT – Scott Paulhamus

- Scott reported that the Township has ordered the required 60% of our salt contract for 2016;
- The dugout at Bair Field was hit by a red pickup truck. This was reported to OLTPD. Repairs will be completed by Hepburn Lycoming Little League if they deem necessary.
- The 2006 truck is in need of a new floor in the truck bed. Bradco quoted to replace for \$850.00.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

ZONING OFFICER – Don Robinson

- There were no building permits issued during the month of February. See attached list of activities addressed during the month.

OLD BUSINESS

- Hepburn-Lycoming Little League Lease – The Board of Supervisors approved and signed the lease between Hepburn Township and Hepburn-Lycoming Little League.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

NEW BUSINESS

- Resolution 03.08.2016.01 – Lycoming County Hazard Mitigation Plan
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Temporary Use Ordinance – Application and Permit approval
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Floodplain Ordinance Update – Solicitor’s office is reviewing the sample ordinance put out by Lycoming County Planning Department and will be working on drafting the update for the township so we remain in compliance with FEMA regulations.
- Maintenance Garage Addition – Design quotes have been submitted by Brooks Engineering and Brinjac Engineering.
Brooks Engineering - \$8,946.00; Brinjac Engineering - \$19,450.00;
The quote presented by Brooks Engineering was approved.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Baseball Field fencing – Motion to accept the bid from Kriger Fence in the amount of \$21,500. This will be paid for out of the flood reimbursement funds.
 - Fesemyer motion
 - Schon second
 - Approved 3-0.

- Skid Steer Bids were presented by Scott Paulhamus and are as follows:
 - Bobcat - \$63,133.80 (Includes grader attachment and 1 year warranty)
 - JCB, Stephenson Equipment - \$64,431.90 (2 year warranty, no grader attachment)
 - Kubota, CH Waltz - \$65,491.27 (1 year warranty)
 - Approval of bids was tabled to research 2 year warranty on the Bobcat and Kubota brand.
- Act 537 – Smokey Corners Project Update: Jeff Brooks
 - Jeff is working with PennDOT regarding the right of way distances along the state road.
 - Jami Nolan reviewed other properties in the area and there were no other failures, but the ground is still very wet so he will review again once the weather dries out.
- Chairman Hamm updated the Board on the MS4 Coalition. The MS4 Coordinator position has been filled by Kaelyn Koser.
- Galen Davenport reported that the Auditor's report has been completed and filed with the Prothonotary. No discrepancies were found.

PLANNING COMMISSION

- Approval of Subdivision – Plan #479 (Mary Wool Estate)
 - Schon motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Denise Dieter, Esquire

- Nothing to report

GOOD OF THE ORDER

- Motion to adjourn meeting at 8:07 p.m.
 - Fesemyer motion
 - Schon second
 - Approved 3-0.

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Denise Dieter, Solicitor.

Respectfully submitted,



Patty Foster, Secretary