

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
May 12, 2020**

Chairman Joe Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the April 14, 2020 meeting.

- Hamm motion
- Fesemyer second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
  - Approved 3-0

A motion was made to transfer \$50,000 from the General Fund to the Savings Account.

- Fesemyer motion
- Schon second
  - Approved 3-0

Ending balance in General Fund – \$348,920.67  
Ending balance in Savings Account – \$132,134.21  
Act 13 Impact Fee Balance – \$279,441.75  
2016 Flood Reimbursement – \$20,022.10  
Investments Account – \$651,979.84  
Ending balance in State Liquid Fuel Fund – \$170,202.49

**TOWNSHIP RESIDENTS**

- Jeff Yeager, 324 Sawmill Road – Mr. Yeager expressed his appreciation for the work done on the ditch on Sawmill Road. Mr. Yeager also inquired about the election location on June 2, 2020. Chairman Hamm said the election would be held at the fire company social hall.

**POLICE REPORT**

- Due to the COVID-19 pandemic no representatives from the police department were present.

**FIRE COMPANY – President Don Confer**

- Don Confer stated that the carnival previously scheduled in May has been postponed due to the COVID 19 pandemic.

### **ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus presented a quote for the purchase of new basketball equipment (i.e.: backboards, rims and nets). This purchase is necessary due to the age and condition of the previous equipment. A motion was made to approve the quote in the amount of \$1,305.92.
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- Mr. Paulhamus stated the 2020 Paving would be put out for bid for our June meeting. We are looking at paving Lamont Drive and Wilbur Way.
- Mr. Paulhamus stated the boom mower and wheel saw that were purchased have been delivered.

### **ZONING/CODES OFFICER – Don Robinson**

- There was one zoning permit issued for the month of April. See attached list of activities also addressed during the month.

### **OLD BUSINESS**

- There was no old business presented to the Board.

### **NEW BUSINESS**

- Ordinance 05.12.2020.01 (Zoning Amendment) – This ordinance would remove the driveway paving requirement. A motion was made to approve this ordinance.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Resolution 05.12.2020.01 (Extend Tax Deadline) was presented. A motion was made to adopt this resolution extending the face value due date until August 31, 2020.
  - Hamm motion
  - Fesemyer second
    - Approved 3-0
- Eckard Road – Stream bank stabilization project. A proposal has been presented to the Board by Keller’s Small Stream Solutions. The current proposal includes each resident affected by this project paying an application and permit fee of \$250 to be submitted to DEP.
- Mutchler Park – Dog sitting complaints. The Board has received complaints from Township residents concerning 20 – 30 dogs running and jumping on picnic tables, no clean up after the dogs and no leashes in use. Road Foreman Scott Paulhamus will contact the Dog Warden for help in curbing this issue.

### **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

### **SOLICITOR REPORT – Marc Drier, Esquire**

- Solicitor Marc Drier updated the Board regarding Ordinance 02.11.2020.01 which

amended the Floodplain Ordinance. After further clarification from PEMA, the Board can amend this ordinance to approve the 600 sq. feet for an accessory structure in the floodplain. This will be presented at the June meeting.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier.

Respectfully submitted,



Patty Foster, Secretary