

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
November 13, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary, zoning officer and solicitor.

Secretary's report was reviewed and approved for the October 16, 2018 meeting.

- Schon motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$283,409.20
Ending balance in Savings Account – \$256,961.41
Act 13 Impact Fee Balance – \$177,454.77
2016 Flood Reimbursement – \$40,902.40
Investments Account – \$400,000.00
Ending balance in State Liquid Fuel Fund – \$182.32

A motion was made to move \$100,000 from the Township Savings Account to the Investment Account.

- Fesemyer motion
- Schon second
 - Approved 3-0

TOWNSHIP RESIDENTS

- Clem Tempesco, 150 Ridge Road – Mr. Tempesco expressed concern regarding the flooding that occurs at the intersection of Ridge Road and Lycoming Creek Road each time we receive heavy rainfall. Chairman Hamm stated that the Township has contacted PennDOT multiple times regarding the issue as it is due to their stormwater pipes. PennDOT has recently worked on the issue but the work did not correct the problem. The Township will reach back out to PennDOT regarding the matter.
- Kenneth Snyder, 2405 SR 973 East – Mr. Snyder stated that people are not cleaning up after their dogs in Mutchler Park. Road Foreman Scott Paulhamus will post signs requiring a leash and cleanup which is the state law.

POLICE REPORT – Officer McCormick

- October 2018 – 46 incidents; YTD – 495 incidents

FIRE COMPANY – Chief Jeff Tempesco

- Chief Tempesco presented the incident reports for the fire company. The fire company has responded to 194 incidents in Hepburn Township and 443 incidents for the year.
- Chief Tempesco inquired about the Township's Dry status regarding alcohol sales. Chairman Hamm stated the Dry status was voted on by referendum many years ago by residents.

- Clem Tempesco informed the Board of Supervisors of an Alliance that is being proposed by the local fire companies in the central region of Lycoming County. This formal alliance would entail sharing of equipment, expertise and the pooling of resources to better serve residents in a more effective manner. A copy of the proposal was given to the Supervisors to review and consider for approval at the December meeting.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus presented bids to replace the three garage doors on the maintenance building with 2” insulated doors.
Overhead Door Bid: 1 Door - \$4,000; 3 Doors - \$11,125
North Central Garage Door Bid: 1 Door - \$3,610; 3 Doors - \$8,980
A motion was made to accept the bid for 3 Doors from North Central Garage Door.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Mr. Paulhamus presented the price for an outdoor letter board in two sizes.
1 Door (24”x36”) - \$186.00; 2 Door (42”x32”) - \$235.95. A motion was made to purchase the 2 Door board.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Mr. Paulhamus stated that the Brucklacher Road paving project has been completed.

ZONING/CODES OFFICER – Don Robinson

- There were nine (9) zoning permits issued during the month of October. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business to discuss.

NEW BUSINESS

- An extension has been received from FEMA to complete the work needed on Old Route 15. This is the final project to be completed from the 2016 flood event. Bids were received to complete the work on Old Route 15.
Hawbaker bid - \$23,250
Hyde Excavating bid - \$19,900
A motion was made to accept the bid from Hyde Excavating in the amount of \$19,900.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- The 2019 Budget has been posted for review. The budget will be considered for approval at the December meeting.

PLANNING COMMISSION

- The Planning Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

- Attorney Drier informed the Board that the final agreements from the property owners are being completed and the escrow money is being collected for the Smokey Corners project.
- Attorney Drier gave an update regarding the fees requested by Jami Nolan, SEO, to review complaints by township residents regarding septic systems with possible malfunctions. These fees are not sanctioned by law, and it was recommended that the Township take no further action.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Bob Fesemyer, Oscar Schon, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary