

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
November 12, 2019**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Schon and Fesemyer were present, along with the secretary, zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the October 8, 2019 meeting.

- Hamm motion
- Fesemyer second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
  - Approved 3-0

Ending balance in General Fund – \$337,994.22  
Ending balance in Savings Account – \$207,096.07  
Act 13 Impact Fee Balance – \$279,441.75  
2016 Flood Reimbursement – \$20,017.09  
Investments Account – \$512,960.88  
Ending balance in State Liquid Fuel Fund – \$725.75

A motion was made to move \$50,000 from the Township General Fund Account to the Township Savings Account.

- Fesemyer motion
- Schon second
  - Approved 3-0

A motion was made to move \$125,000 from the Township Savings Account to the Investment Account.

- Fesemyer motion
- Schon Second
  - Approved 3-0

**TOWNSHIP RESIDENTS**

- There were no comments presented to the Board by Township residents.

**POLICE REPORT** – Sergeant Kriner

- October 2019 – 37 incidents; YTD – 552 incidents

**FIRE COMPANY – Chief Jeff Tempesco**

- Chief Tempesco presented the YTD incident report. Hepburn Township has had 173 incidents, Lycoming Township 119 incidents and other areas 120 incidents.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that the 1993 Boom Mower has been sold on Municibid. The winning bidder was Scott Snyder in the amount of \$6,600. A motion was made to accept the bid of \$6,600 from Scott Snyder for the boom mower.
  - Schon motion
  - Fesemyer second
    - Approved 3-0

**ZONING/CODES OFFICER – Don Robinson**

- There were 4 zoning permits issued in the month of October. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- There was no old business presented to the Board.

**NEW BUSINESS**

- The 2020 Budget has been advertised and will be considered for approval at the December township meeting.
- The Lycoming County Bridge Bundling Program will begin in 2020. Hepburn Township has one bridge in the program, which is the bridge over Mill Creek on Academy Road. Hepburn Township's portion of the total cost is 5%. The preliminary estimated cost is \$21,000 for the Township; \$4,200 will be invoiced by the County prior to the start of design in February 2020 and the balance of \$16,800 will be invoiced upon opening of bids in approximately 2022. A motion was made to approve the Memorandum of Understanding between Lycoming County and Hepburn Township.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- The Lycoming County Planning Commission has requested one individual be designated to represent the Township on the Steering Committee for the Bridge Bundling Program. A motion was made to designate Chairman Joe Hamm as the Township's representative.
  - Fesemyer motion
  - Schon second
    - Approved 3-0

**PLANNING COMMISSION**

- No representatives present from the Planning Commission.

**SOLICITOR REPORT – Marc Drier, Esquire**

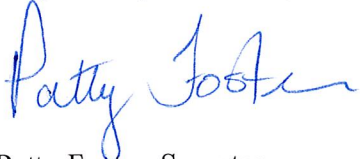
- Reorganization meeting is January 6, 2020.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Schon motion
  - Fesemyer second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary