

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
November 10, 2020**

Chairman Joe Hamm called the meeting to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the October 13, 2020 meeting.

- Hamm motion
- Fesemyer second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
- Approved 3-0

Ending balance in General Fund – \$258,082.43
Ending balance in Savings Account – \$232,153.92
Act 13 Impact Fee Balance – \$343,724.26
2016 Flood Reimbursement – \$20,027.11
Investments Account – \$651,979.84
Ending balance in State Liquid Fuel Fund – \$322.92

TOWNSHIP RESIDENTS

- Mr. Fred Wesley, 1286 Factory Road – Mr. Wesley requested lines to be painted on Lehman Drive and Factory Road. Road Foreman, Scott Paulhamus, stated that the line painting has been completed for this year. Line painting on these roads will be scheduled for 2021.

POLICE REPORT

- No representatives from the Old Lycoming Police Department were present

FIRE COMPANY – Don Confer

- The Open House held at the Township Fire Company was a success, as well as the soup sale on election day.
- State grants for radio upgrades are currently being applied for. A COVID Grant in the amount of \$23,699 has been received.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus presented a quote from Kriger Fence in the amount of \$3,850. This quote covers the playground fence, two man gates and an eight foot gate. A motion was made to accept this quote from Kriger Fence.
- Schon motion
- Fesemyer second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were three permits issued for the month of October. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business presented to the Board.

NEW BUSINESS

- The budget for 2021 was presented. There will not be a tax increase in 2021. A motion was made to accept the budget.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- A quote from General Code to update the Township Code Book was presented from General Code. The cost for this update is between \$1570 and \$1985. A motion was made to accept this quote.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Smokey Corners Act 537 Plan Update – Brooks Engineering Services stated that all permits are in place. The project will be going out for bid in January, with work scheduled to begin April 1, 2021.
- National School Choice Week is officially recognized for January 24 – 30, 2021. A motion was made to approve this proclamation.
 - Hamm motion
 - Schon second
 - Approved 3-o
- Supervisor, Oscar Schon, requested a meeting date change from December 8 to December 15 at 7:00 p.m., as he will be out of the area on December 8. All Supervisors agreed to change the meeting date and this will be advertised for the public.

PLANNING COMMISSION

- Plan number 505 was presented and is a subdivision plan for Bob MaGuire. A motion was made to approve the plan.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Resolution 11.10.2020.01 for a plan revision of land development for Bob Maguire was presented. A motion was made to adopt this resolution
 - Schon Motion
 - Fesemyer Second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

- Solicitor Marc Drier stated that filing on zoning violations is moving forward.

GOOD OF THE ORDER


- The Township computer needs to be updated. A motion was made for the secretary to replace the computer at a cost of approximately \$1000.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- The allocation of \$1000 for a computer was amended to allocate \$2000.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

- Chairman Joe Hamm submitted his resignation as Hepburn Township Supervisor effective November 30, 2020. A motion was made to accept Mr. Hamm's resignation
 - Motion Schon
 - Second Fesemyer
 - Approved 2-0

- Motion to adjourn meeting
 - Fesemyer motion
 - Schon second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer and Patty Foster.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patty Foster".

Patty Foster, Secretary