

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
October 16, 2018**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm and Fesemyer were present, along with the secretary, zoning officer and solicitor.

Secretary's report was reviewed and approved for the September 11, 2018 meeting.

- Hamm motion
- Fesemyer second
  - Approved 2-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Hamm second
  - Approved 2-0

Ending balance in General Fund – \$347,237.75  
Ending balance in Savings Account – \$206,961.41  
Act 13 Impact Fee Balance – \$177,454.77  
2016 Flood Reimbursement – \$40,985.50  
Investments Account – \$400,000.00  
Ending balance in State Liquid Fuel Fund – \$176.93

A motion was made to transfer \$50,000 from the Township General Fund to the Township Savings Account.

- Fesemyer motion
- Hamm second
  - Approved 2-0

**TOWNSHIP RESIDENTS**

- Kenneth Snyder, 2405 SR 973 East – Mr. Snyder stated that the playground area has been laid out and they will auger holes for the cementing of the new equipment in place.
- Linda Spotts, 79 South Grandview Avenue – Ms. Spotts stated that she believes there is a blockage in the pipe under the road that is causing water to back up. Road Foreman Scott Paulhamus will get out to check the pipe. Ms. Spotts also requested that the Township replace the pipe under her driveway while working on the pipe under the road. Chairman Joe Hamm stated that this could not be done with taxpayer funds.

**POLICE REPORT** – Chief Joe Hope

- September 2018 – 43 incidents; YTD – 449 incidents

**FIRE COMPANY** – Chief Jeff Tempesco

- There were no representatives present from the fire company.

**ROAD FOREMAN REPORT** – Scott Paulhamus

- Mr. Paulhamus stated that the CoStars Road Salt contract is \$48.45 per ton for 2019.

**ZONING/CODES OFFICER** – Don Robinson

- There were four (4) zoning permits issued during the month of September. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- There was no old business to discuss.

**NEW BUSINESS**

- General Code has quoted a price not to exceed \$2,277 for updating the Township's Code books. A motion was made to approve this price.
  - Hamm motion
  - Fesemyer second
    - Approved 2-0
- A Budget work session to complete the 2019 budget is scheduled for October 24, 2018 at 7:00 p.m. at the Township Office.

**PLANNING COMMISSION**

- Plan number 487 regarding two add ons for John W. Case was presented. A motion was made to approve the plans.
  - Fesemyer motion
  - Hamm second
    - Approved 2-0
- Plan number 488 regarding an add on for Kathleen King was presented. A motion was made to approve the plans.
  - Fesemyer motion
  - Hamm second
    - Approved 2-0

**SOLICITOR REPORT** – Marc Drier, Esquire

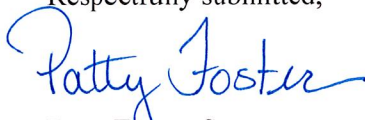
- Attorney Drier has received a request from SEO Jami Nolan to be reimbursed for travel and expenses that occur when he receives complaints regarding a possible malfunction of a septic system but no problem is found. Attorney Drier will review this and inform the Township of his findings.
- The Zoning Hearing Board has a member, Jim Cowden, who will be leaving the Township. A replacement will need to be in place for 2019.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Fesemyer motion
  - Hamm second
    - Approved 2-0
- An Executive session was held after the meeting regarding possible litigation matters.

Attendance at Board meeting: Joseph Hamm, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary