

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
September 13, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the zoning/codes officer and solicitor.

Secretary's report was reviewed and approved for the August 9, 2016 regular monthly meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in CD fund – \$404,729.97
Ending balance in Savings account – \$50,879.74
Act 13 Impact Fee balance – \$387,279.07
2011 Flood reimbursement – \$30,182.85
Grand total in township accounts – \$1,118,816.86
Ending balance in State Liquid Fuel Fund – \$973.24

TOWNSHIP RESIDENTS

- Donna Kimble, 320 Schoolhouse Road – Mrs. Kimble expressed concerns regarding the Notice of Violation they received and the amount of time given to clean up a portion of their property along Bloomingrove Road. Codes Officer Don Robinson reported that they have made good progress and that he would continue to work with them to bring their property into compliance with the property maintenance code.
- Matthew Deming, 251 Schoolhouse Road – Mr. Deming stated his concern with stormwater on Schoolhouse Road and how it runs down the road and onto his property. Road Foreman Scott Paulhamus will review and resolve the stormwater issue.

POLICE REPORT – Officer Jeff Hughes

- August 2016 – 43 incidents; 2016 YTD – 311 incidents

FIRE COMPANY – Stephen Schon, Captain

- Hepburn Twp 2016 YTD – 77 incidents; All Coverage Area 2016 YTD – 251 incidents
- Curtis Lewis was sworn in to serve in the capacity of Fire Police with the Hepburn Township Volunteer Fire Company.
- The fire company has had several new members join over the past few months.

ROAD FOREMAN REPORT – Scott Paulhamus

- Scott stated Midland Asphalt Materials Inc. has completed the full depth reclamation work and Hammaker East has completed the seal coat work for our 2016 paving project.
- Scott reported that work on the new baseball field at Mutchler Park is progressing.

ZONING/CODES OFFICER – Don Robinson

- Don stated there were two building permits issued during the month of August.
- Larry Schmohl was granted an extension until October 10 to bring his property at 134 Sawmill Road into compliance with the property maintenance code.
- See attached list of activities addressed during the month.

OLD BUSINESS

- Seneca Resources Update – Rose Valley Road and Spook Hollow Road work has been completed.
- Inflection Energy Lease – The Township will keep the current lease until the term of the lease is complete.
- Financial Portfolio – Chairman Hamm will make contact and set up a meeting for further review.
- Cable Franchise Agreement – Chairman Hamm will contact Cohen Law Group to set up a meeting to discuss their proposal.

NEW BUSINESS

- Addition to Township Maintenance Garage – An estimate was provided for this project and reviewed by the Board of Supervisors. After discussion, a motion was made to put this project out for bid for the October meeting.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- On-lot Sewage Management Program – Motion was made to eliminate the subcontracted inspection position due to the updated program utilized by the township which makes it more of administrative position moving forward.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0
- Inflection Energy – The Township was notified by Inflection Energy that they would be submitting an application for conditional use for the Strouse Pad on Dylan Drive off of Crescent Hill Road in the next month.

PLANNING COMMISSION

- Plan #481, Carolyn Sellars – Plan to combine two parcels into one parcel. A motion was made to approve this plan.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

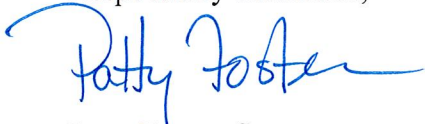
- Solicitor Drier reviewed the amendments to the Township zoning ordinance that will be advertised for consideration at the October 11 meeting.
- Mr. Drier stated a Board of Review is being scheduled regarding the value of Matthew Zeigler’s property that will be used for the small stream sewage discharge system project.
- Mr. Drier said a letter has been sent to Steve Renninger giving him seven (7) days to respond regarding his plans for his property and bringing it into compliance with the Act 537 plan.
- Mr. Drier shared that an agreement has been drafted for each of the property owners for the small stream sewage discharge system project.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Don Robinson, Clyde Schon, Rick Day and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary