

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
May 14, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Conditional Use Hearing for Matthew Schmohl – Property must be brought into compliance prior to issue of permit. Motion to approve pending property being in compliance.

- Heller motion
- Vollman second
 - Approved 3-0

Conditional Use Hearing for Ean Marshall – Mr. Marshall requesting extension of privacy fence. Motion to approve request.

- Heller motion
- Quigel second
 - Approved 3-0

Secretary's report was reviewed and approved for the April 9, 2024 meeting.

- Vollman motion
- Quigel second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
 - Approved 3-0

Ending balance in General Fund – \$391,607.50
Ending balance in Savings Account – \$134,714.56
Act 13 Impact Fee Balance – \$236,986.69
Covid 19 ARPA Funds Balance – \$154,621.15
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$159,825.53

TOWNSHIP RESIDENTS

- Dennis Weaver, 1971 Eckard Road – Mr. Weaver would like speed limit signs posted due to the speed of traffic. Mr. Weaver also noted that dump trucks loaded with fill are crossing the bridge which is posted with 15-ton limit. Weight limit is not enforceable. Scott Paulhamus, Road Foreman, will post speed limit signs.

POLICE REPORT – Chief DeRemer

- April 2024 – 41 Incidents; YTD – 149 Incidents

FIRE COMPANY – Chief Confer

- There were 23 calls in April. The carnival started today, May 14.
- Several new tools have been purchased with grants.

SEO – Mike McClain

- The SEO was not in attendance

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the new truck is at Hoffman Ford. From there it will go for the snow equipment to be installed.

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued in the month of April. See attached list of activities also addressed during the month.

OLD BUSINESS

- Paving Bids have been received.
 - HRI - \$268,194.00
 - Dave Gutelius - \$303,631.10
 - Glenn O Hawbaker - \$269,884.45
 - Wyde Excavating \$280,437.60

A motion was made to accept the bid from HRI.

- Heller motion
- Vollman second
 - Approved 3-0
- Referendum – Alcohol Sales. 279 Signatures are required on the petition for placement on the November ballot. Signatures can begin to be collected on August 6, 2024 and petition must be complete by August 27, 2024.

NEW BUSINESS

- Resolution 50-14-2024-1, LSA Grant Resolution. A motion was made to approve resolution.
 - Vollman motion
 - Quigel second
 - Approved 3-0
- Resolution 5-14-2024-2, American 250 PA Resolution. A motion was made to approve resolution
 - Quigel motion
 - Vollman second
 - Approved 3-0
- 571 Old Route 15 – Berm encroachment. Arnold Taylor has removed approximately 20' of shale from the berm of the road. Solicitor Drier will send a letter.
- 1664 Pleasant Valley Road – Burning mulch pile. The fire company has been at this property several times to put water on the mulch to try and put out the fire. The is

violating codes and the business is currently operating under a variance. Solicitor Drier will send a letter.

- Sign Repair – Neil Mutchler Park – A quote of \$2685 has been received from the Sign Shoppe to repair the sign. A motion was made to accept this quote.
 - Vollman motion
 - Quigel second
 - Approved 3-0
- Jeff Brooks – Nappi addition to Small Flow Treatment Facility – Requirements have been completed and payments made to join the Treatment facility. Resolution 05-14-2024-3 was submitted. A motion was made to approve this resolution.
 - Heller motion
 - Quigel second
 - Approved 3-0

PLANNING COMMISSION

- No one from the Planning Commission was present.

SOLICITOR REPORT –Marc Drier, Esquire

- The solicitor had nothing to present to the Board

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Vollman motion
 - Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary