

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
January 3, 2022**

Chairman Heath Heller called the meeting to order at 6:45 p.m. Supervisors Heller, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the December 14, 2021 meeting.

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
- Approved 3-0

Ending balance in General Fund – \$160,110.56  
Ending balance in Savings Account – \$332,316.67  
Act 13 Impact Fee Balance – \$396,505.19  
Covid 19 ARPA Funds Balance – \$140,361.41  
Investments Account – \$652,855.53  
Ending balance in State Liquid Fuel Fund – \$491.68

**TOWNSHIP RESIDENTS**

- Kenneth Snyder, 2405 SR 973 East – Mr. Snyder expressed concern regarding the bridge on Academy Street and its deterioration. Oscar Schon stated that the County has this bridge on the agenda to be included in another bridge bundling program.

**POLICE REPORT – Chief Kriner**

- There were no representatives present from the Police Department

**FIRE COMPANY – Chief Tempesco**

- There were no representatives present from the Fire Company

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus had nothing to report regarding the Road Department

**ZONING/CODES OFFICER – Don Robinson**

- There were two permits issued for the month of December. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- The cost for the purchase of a generator for the maintenance building was presented. Bower Electric quoted the new price for the generator as \$10,385. A motion was made to order the generator from Bower Electric and pay for this purchase out of the COVID 19 ARPA Funds.
  - Heller motion
  - Vollman second
  - Approved 3-0

- Iron Wood Lumber Logging – This project will be advertised for the February meeting.
- Old Lycoming Police Department Contract – The 2022 contract with OLPD has been accepted and signed by Old Lycoming Police Department.

**NEW BUSINESS**

- The Tax Collection Resolution was presented for approval.
  - Heller motion
  - Vollman second
    - Approved 3-0
- Bids were presented for the new mini excavator for the Maintenance Department.
  - Bobcat - \$69,083.67 with an additional cost of \$4,782.01 for the Depth Check Kit
  - JCB - \$72,724.30, John Deere - \$76,177.68, Takeuchi - \$72,450.00, Case \$74,750.00
- Trailer bids were presented. Midsota - \$15,250.00, CAM \$15,999.00. A motion was made to purchase the Bobcat mini excavator with the Depth Check Kit as well as the Midsota Trailer.
  - Heller motion
  - Vollman second
    - Approved 3-0
- Cost for Guide Rail Installation – Pricing will not be available until spring. This project was tabled until April, 2022.
- Guide Wire – Powy’s Road – The Township Road Crew will sink a cement block and tighten the wire with a turnbuckle.

**PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

**SOLICITOR REPORT** – Marc Drier, Esquire

- Sample Solar Energy Field Ordinances will be available for review by the Supervisors at the February meeting.
- Solicitor Drier stated that several townships are considering Short Term Rental (Air B & B) Ordinances.

**GOOD OF THE ORDER**

- The EMS Regionalization was first presented at a cost of \$25,000 per year for 3 years as the Township portion. This has been changed to \$30,000. A motion was made to approve this change. The funding for the project will come out of the COVID 19 ARPA funds.
  - Heller motion
  - Vollman second
    - Approved 3-0
- Motion to adjourn meeting
  - Vollman motion
  - Quigel second
    - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,



Patty Foster, Secretary