

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
December 13, 2022**

Vice-Chairman, Mark Vollman, called the meeting to order at 7:00 p.m. Supervisors Heller (via Telephone Conference Call), Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the November 8, 2022 meeting,

- Quigel motion
- Vollman second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Heller second
  - Approved 3-0

Ending balance in General Fund – \$226,531.58

Ending balance in Savings Account – \$223,164.01

Act 13 Impact Fee Balance – \$402,107.35

Covid 19 ARPA Funds Balance – \$200,360.40

Investments Account – \$775,437.61

Ending balance in State Liquid Fuel Fund – \$481.45

**TOWNSHIP RESIDENTS**

- Thomas Wert, Jr. – 91 Brentwood Drive. Mr. Wert stated that he has been experiencing multiple electrical failures. He has contacted PPL and they feel it is a conduit issue. Mr. Wert was concerned that the subdivision behind his property does not have a right of way. He was informed that the previous owner, Earnest Herriman, had a right of way designated when he completed the subdivision process. The Board stated that there is nothing the Township can do and this is PPL's responsibility.
- Oscar Schon – 3208 Pleasant Valley Road. Mr. Schon thanked the Board for all the projects that have been completed to benefit the Township Residents.
- Ken Snyder – 2405 SR 973 East, Mr. Snyder stated that there is mud between the recycling bins. Scott Paulhamus will look into this.
- Steve McLoney – 220 Norwood Drive. Mr. Mclooney stated that DEP is requiring money to renew permits. Solicitor, Marc Drier, stated he should contact Jeff Brooks, as he has all the information. It was noted that there is a new person at DEP.
- Mr. & Mrs. Don Leathers - 386 Factory Road. The noise from the well pad operated by Inflection Energy is still loud and there have been vibrations over the past two weeks.

### **POLICE REPORT – Officer Mike Engel**

- November 2022 –30 Incidents; YTD –510 Incidents
- Officer Engel requested that the Township review the Dog Running at Large ordinance. There needs to be a better fine structure to enable the police to enforce this ordinance. Currently there is no charge for the first and second offense, and the third offense is \$1000.

### **FIRE COMPANY – Cody Johnson**

- The handgun bingo on December 4 went well.
- Mr. Johnson also wanted to thank the Township for the fire truck and the generator that were purchased for the Fire Company.
- There will be a Big Bang gun raffle on February 25, 2023.

### **ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that the maintenance department is getting ready for the snow.
- Supervisor Heller stated he was contacted by a person who lives on Haleeka Road asking for help with road maintenance. As this is a private road, the Township cannot help.

### **ZONING/CODES OFFICER – Don Robinson**

- There were three zoning permits issued in the month of November. See attached list of activities also addressed during the month.

### **OLD BUSINESS**

- The 2023 Budget was presented and approved.
  - Vollman motion
  - Heller second
    - Approved 3-0
- The property owned by Corey Mach where Mr.Mach added an addition in the flood way without a permit and Mr. Mach will not contact the Township regarding rectifying the situation was again discussed. A motion was made to foreclose on the property.
  - Vollman motion
  - Quigel second
    - Approved 3-0

### **NEW BUSINESS**

- Resolution 12.13.2022.01 regarding keeping all tax rates the same for 2023 was presented. A motion was made to adopt the resolution.
  - Quigel motion
  - Heller second
    - Approved 3-0

### **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

**SOLICITOR REPORT** –Marc Drier, Esquire

- Solicitor Drier made note that the Reorganization Meeting will be held on Tuesday, January 3, 2023 at 6:30 p.m. with the regular meeting immediately following.

**GOOD OF THE ORDER**

- Supervisor Heller was joined by Mark Vollman and Brian Quigel in wishing everyone a Merry Christmas.
- Motion to adjourn meeting
  - Quigel motion
  - Vollman second
    - Approved 3-0

Attendance at Board meeting: Heath Heller (via Telephone Call), Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary