

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
July 6, 2021**

Supervisor Oscar Schon called the meeting to order at 7:00 p.m. Supervisors Schon and Heller were present, along with the secretary/treasurer and zoning permit officer.

A motion was made to fill the supervisor vacancy with Township resident Mark Vollman.

- Heller motion
- Schon second
 - Approved 2-0

Solicitor Marc Drier administered the Oath of Office to Mark Vollman, officially making him a Supervisor for Hepburn Township.

Conditional Use Hearing – Glenn Gough

- A Conditional Use Hearing was held for a Residential Occupation in a R C Zoning District for Caddy Shack. Porta potties will be cleaned before storage. A violation must be rectified within 18 months from today, July 6, 2021, to allow this conditional use to be legal. A motion was made to accept the application.
 - Schon motion
 - Heller second
 - Approved 3-0

Secretary's report was reviewed and approved for the June 8, 2021 meeting.

- Heller motion
- Vollman second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Heller motion
- Schon second
 - Approved 3-0

Ending balance in General Fund – \$299,951.65
Ending balance in Savings Account – \$332,239.13
Act 13 Impact Fee Balance – \$411,580.69
Investments Account – \$652,855.53
Ending balance in State Liquid Fuel Fund – \$489.82

The treasurer was asked to pull information regarding what items the Act 13 money can be spent on and a time frame for use.

TOWNSHIP RESIDENTS

There were no concerns brought before the Board of Supervisors by residents.

POLICE REPORT – Chief Kriner

- June 2021 – 60 incidents; YTD – 250 incidents

FIRE COMPANY – Jeff Tempesco

- There was a lightening strike which caused a barn fire on Eckard Road.
- The Fire Company is still waiting on Lewis Township to sign on for the joint ambulance service.

ROAD FOREMAN REPORT – Scott Paulhamus

- Berming of the road shoulders has been finished where the new paving was completed.
- The addition of a 32' storage shed to house equipment attachments had been requested by the Maintenance Department. Scott will obtain quotes for this addition to present at the next meeting.
- The Maintenance Department also asked permission to purchase concrete barriers for the salt shed to create separation between the various piles of supplies.

ZONING/CODES OFFICER – Don Robinson

- There were two permits issued for the month of June, as well as one temporary use permit. See attached list of activities also addressed during the month.

OLD BUSINESS

- Tree removal contract – Marks Total Tree Care LLC. There was no update on this project.

NEW BUSINESS

- Daylighting on Rose Valley Road – Scott to get prices for August meeting.
- Stoltz Cemetery Road – Township has received a request to grade the road and eliminate ruts and holes. Road Foreman, Mr. Paulhamus, will grade the road.
- A request was made to trim the evergreen trees on the S turn on Eckard Road by Eckard Road Extension to eliminate a blind spot. Scott will talk to the home owners and get permission to trim the trees.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

- There was nothing brought before the Board of Supervisors

GOOD OF THE ORDER.

- Motion to adjourn meeting
 - Vollman motion
 - Heller second
 - Approved 3-0

Attendance at Board meeting: Oscar Schon, Heath Heller, Mark Vollman, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary