

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
JULY 12, 2022**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors, Heller, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the June 14, 2022 meeting.

- Quigel motion
- Vollman second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
  - Approved 3-0

Ending balance in General Fund – \$178,676.73  
Ending balance in Savings Account – \$332,440.97  
Act 13 Impact Fee Balance – \$469,259.31  
Covid 19 ARPA Funds Balance – \$110,361.41  
Investments Account – \$664,437.61  
Ending balance in State Liquid Fuel Fund – \$155,081.60

**TOWNSHIP RESIDENTS.**

- There were no comments presented to the Board of Supervisors.

**POLICE REPORT – Officer Engel**

- June 2022 – 59 Incidents; YTD – 291 Incidents

**FIRE COMPANY – Don Confer**

- There will be a Cornhole Tournament on July 30 at the firehall.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that the new storage building is complete.
- 230' of the new walking path around Neil Mutchler Park has been completed.

**ZONING/CODES OFFICER – Don Robinson**

- There were three permits issued for the month of June. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- Smokey Corners Update – Dr. Earley has paid the required amount to become part of the Smokey Corners Act 537 program. This project is now two to three weeks away from completion.

- Jami Nolan, the Township's SEO, has requested a dye test be done to determine where the sewage leak is coming from that is culminating on Dr. Earley's property. Whomever has the leak will be responsible for the cost of the testing. The Township will pay the initial costs for the dye and will be reimbursed.

#### **NEW BUSINESS**

- Police Regionalization – Talks are continuing.
- Street Name Change (Eckard Street/Diane Street) – A letter was received from the Lycoming County Department of Public Safety stating that the way Eckard Street turns into Diane Street goes against the ordinance. A motion was made to combine both streets into Diane Street and have Scott Paulhamus order a new street sign.
  - Vollman motion
  - Quigel second
    - Approved 3-0

#### **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

#### **SOLICITOR REPORT – Dance Drier, Esquire**

- Information is ready for Short Term Rentals, Solar Panels and Wind Farms.

#### **GOOD OF THE ORDER**

- Solicitor Dance Dryer will try to find a current address for Corey Mach to proceed with the legal action regarding the construction he completed in the Flood Zone.
- Woodward Township sent a letter to the Williamsport School District regarding safety issues. Hepburn Township will not do anything at this time.
- Motion to adjourn meeting
  - Quigel motion
  - Vollman second
    - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary