

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
June 11, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the May 14 2024 meeting.

- Quigel motion
- Vollman second
- Approved 2-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 2-0

Ending balance in General Fund – \$389,098.06  
Ending balance in Savings Account – \$135,256.55  
Act 13 Impact Fee Balance – \$237,940.14  
Covid 19 ARPA Funds Balance – \$82,218.48  
Investments Account – \$940,339.05  
Ending balance in State Liquid Fuel Fund – \$160,517.89

**TOWNSHIP RESIDENTS**

- Matthew Schmohl – 134 Sawmill Road – Mr. Schmohl inquired as to the type of cover is required, and what is the definition of "Miscellaneous Items".
- Jeff Yeager, 342 Sawmill Road – Mr. Yeager stated that the neighbor at 174 Sawmill Road has not mowed their grass and it is nearly wait high. Zoning Officer, Don Robinson, will check on this.

**POLICE REPORT – Chief DeRemer**

- May 2024 – 55 Incidents; YTD – 204 Incidents

**FIRE COMPANY – Chief Confer**

- There were 20 calls in May, 204 YTD. The new engine has arrived and will be in service by the end of the month.
- There were 39 ambulance service calls in May.
- The next fundraiser will be Christmas in July.

**SEO – Mike McClain**

- The SEO was not in attendance

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that the first round of mowing will be completed by the end of the week.
- The new truck will be picked up Thursday, the 13<sup>th</sup>.

**ZONING/CODES OFFICER – Don Robinson**

- There were three zoning permits issued in the month of April, one Highway Occupancy permit and one Soliciting permit, as well as one Temporary Use permit. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- The burning mulch pile at 1664 Pleasant Valley Road has been taken care of.

**NEW BUSINESS**

- There was no new business to be discussed.

**PLANNING COMMISSION**

- No one from the Planning Commission was present.

**SOLICITOR REPORT –Marc Drier, Esquire**

- The solicitor had nothing to present to the Board

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Quigel motion
  - Vollman second
    - Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary