

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 14, 2023**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the February 14, 2023 meeting.

- Vollman motion
- Quigel second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
 - Approved 3-0

Ending balance in General Fund – \$173,159.59
Ending balance in Savings Account – \$225,351.09
Act 13 Impact Fee Balance – \$402,107.35
Covid 19 ARPA Funds Balance – \$186,477.90
Investments Account – \$768,855.84
Ending balance in State Liquid Fuel Fund – \$159,063.25

TOWNSHIP RESIDENTS

- Don Robinson, 3853 SR 973 East – Mr. Robinson stated that a resident asked him if the Township will have access to upgraded broadband service. The Board stated that they have not heard anything as of yet.
- Mr. and Mrs. Don Leathers, 386 Factory Road – Mr. Leathers stated the sound from Inflection's well pad is a little louder with the removal of the containers and placement of sound barriers. They continue to work with Inflection on the issue.
- Ken Snyder, 2405 SR 973 East – Mr. Snyder inquired as to whether the COVID 19 ARPA funds could be used for additional playground equipment and the park. Supervisor Heller stated that there has been no discussion to date. Supervisor Vollman stated that there are other grants & funds available to update playground equipment and parks.

POLICE REPORT – Chief DeRemer

- February 2023 –41 Incidents; YTD –91 Incidents

FIRE COMPANY – Don Confer, President

- The Big Bang Gun Raffle was a success.
- The annual Fire Carnival will be held May 16 – 20, 2023 and may possibly be the last.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the sinkhole near Stoltzfus Cemetery will be repaired with a pipe being installed.
- Roads were reviewed for daylighting and the work will be put out for bid.

ZONING/CODES OFFICER – Don Robinson

- There were five zoning permits issued in the month of February. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business to be discussed.

NEW BUSINESS

- Donation Request – Trout Run Senior Citizens Group – A motion was made to donate \$100 to this group.
 - Heller motion
 - Vollman second
 - Approved 3-0
- Resolution 03.14.23-1 Comcast Cable Franchise Agreement – A motion was made to approve this resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Resolution 03.14.23-2 Zito Media Franchise Agreement – A motion was made to approve this resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

- There was nothing brought before the Board of Supervisors.

GOOD OF THE ORDER

- Don Confer commended the Township for taking such good care of the roads.

- Motion to adjourn meeting
 - Vollman motion
 - Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary

Executive Session: Business pertaining to SEO and Zoning Issue