

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
November 8, 2022**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

**POLICE REPORT – Officer Mike Engel**

- October 2022 –49 Incidents; YTD –480 Incidents

Secretary’s report was reviewed and approved for the October 11, 2022 meeting,

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer’s Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$222,328.19  
Ending balance in Savings Account – \$321,481.44  
Act 13 Impact Fee Balance – \$402,107.35  
Covid 19 ARPA Funds Balance – \$240,360.40  
Investments Account – \$675,437.61  
Ending balance in State Liquid Fuel Fund – \$480.09

**TOWNSHIP RESIDENTS**

- Mr. Leathers – 386 Factory Road, Mr. Leathers stated that the noise from the compressor station is noticeably quieter, but is still a concern.
- Paul Lowmiller – 3425 Pleasant Valley Road, Mr. Lowmiller stated that consideration should be given to moving \$100,000 into the investment account. After discussion, it was decided that moving the money will be done when the CD that will mature in November is ready for reinvestment.
- Oscar Schon – 3208 Pleasant Valley Road, Mr. Schon requested the Board consider placing a porta potty year around at Mutchler Park. Placing a possible permanent rest room at the park was also brought up.
- It was noted that Rose Valley Road is washing out near Pleasant Valley Road. Mr. Paulhamus stated that the road crew will place rip rap in the area to hold the road edge and prevent further erosion.
- Ken Snyder – 2405 SR 973 East, Mr. Snyder expressed his appreciation for the road crew using the backhoe at the latest fire.

In Response to Mr. Snyder's request regarding information of proceedings at the executive session after September's meeting; this meeting was concerning the donation of money to the Hepburn Township Volunteer Fire Company for a fire truck, as well as the purchase of a generator for the Fire Company.

**FIRE COMPANY – Don Confer, President**

- There was a chicken and biscuit dinner on November 5<sup>th</sup>. There was also be a benefit dinner on November 6 for the family that lost everything in a fire at their residence.
- A handgun bingo is being planned for December 4.
- As of January 1, 2023, Nathan Confer will be the Fire Chief. Jeff Tempesco was the Fire Chief for 26 years and the Supervisors would like to purchase an award in recognition of his service.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that cleaning of ditches is in progress.

**ZONING/CODES OFFICER – Don Robinson**

- There were four zoning permits issued in the month of October. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- Police Regionalization Update – Lycoming Regional Police Department has presented Hepburn Township with the new five (5) year contract. The cost is \$105,000 for the first year with a 2% increase each year through 2027.

**NEW BUSINESS**

- Removal of the Firearm Ordinance – A motion was made to approve removal of this ordinance.
  - Quigel motion
  - Vollman second
    - Approved 3-0
- Short Term Rental Ordinance 11.08.2022.2 A motion was made to approve this ordinance.
  - Vollman motion
  - Heller second
    - Approved 3-0
- Solar Ordinance 11.08.2022.03 A motion was made to approve this ordinance.
  - Quigel motion
  - Vollman second
    - Approved 3-0
- The 2023 Budget will be advertised for adoption at the December 13, 2022 meeting.

- The Board of Supervisors has purchased a generator for the Hepburn Volunteer Fire Company. The cost of this generator is \$11,250. This money came from the COVID 19 ARPA funds.

#### **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

#### **SOLICITOR REPORT –Marc Drier, Esquire**

- There was nothing brought before the Board of Supervisors.

#### **GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Vollman motion
  - Quigel second
    - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary