

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
September 10, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the August 13, 2024 meeting with one correction. Page 2 of minutes, the road should be Willow Trace Drive not Terrace Drive.

- Vollman motion
- Quigel second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$353,738.08
Ending balance in Savings Account – \$136,877.93
Act 13 Impact Fee Balance – \$189,849.04
Covid 19 ARPA Funds Balance – \$74,631.21
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$1,388.02

TOWNSHIP RESIDENTS

- Elaine Decker, 328 Old Rt. 15 – Ms. Decker requested an update on speed on Old Rt. 15. Two 35 mph Speed Limit signs were placed at either end of the road. Chief DeReamer stated that the speed trailer will be placed on the road for a study.
- Ken Snyder, 2405 SR 973 East – Mr. Snyder asked about the playground. Supervisor Vollman stated that the playground equipment, the bathroom, pickleball and basketball courts have been lumped together to be completed using grant money.

POLICE REPORT – Chief DeReamer

- August 2024 – 52 Incidents; YTD – 343 Incidents

FIRE COMPANY – Confer

- September 29 there will be a Cash Bingo fundraiser
- The end of October there will be a Big Bang fundraiser
- December there will be breakfast with Santa

CONDITIONAL USE HEARING – Mike Hudock

- An 8' Chain link fence will be installed at 450 Reed Drive to partially enclose a basketball court. A motion was made to approve this fence.
 - Heller motion
 - Quigel second
 - Approved 3-0

SEO – Mike McClain

- The SEO had nothing to report.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the Township placed 35 mph signs on Old Rt 15.
- Pipes have been repaired/replaced as needed due to the recent flooding.
- Berms are being mowed.

ZONING/CODES OFFICER – Don Robinson

- There were six zoning permits issued in the month of August.
- An injunction against the Alberts/Kimble property at 5013 Bloomingrove Road was discussed. A motion was made to move forward with this injunction.
 - Vollman motion
 - Heller second
 - Approved 3-0
- See attached list of activities also addressed during the month.

OLD BUSINESS

- Alcohol Sale Referendum – There were not enough signatures to move forward with this. 279 signatures were needed to place this on the ballot. This will be pursued next election cycle.

NEW BUSINESS

- Approval of Resolution 09.10.24.01 – Christian Church of Cogan Station Sewage Module. A motion was made to approve this resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Approval of Resolution 09.10.24.02 – Kris and Sarah Armson Sewage Module. A motion was made to approve this resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0

- Solar Energy Ordinance – A motion was made to approve this ordinance
 - Quigel motion
 - Heller second
 - Approved 3-0

- New Truck – Replace 2015 Ford F550. This truck will be replaced with a new F600 at a cost of \$78,260. The plow and box spreader will be an additional \$55,200.25. This new equipment will be paid for with the remaining COVID 19 ARPA funds, and the balance to be paid for using Township funds.

- Paving Bids – Sealed bids have been received for paving Powys Road and Factory Road to repair flood damage.
 - HRI - \$39,519.90
 - Charles Construction \$17,325.00
 - Glenn O Hawbaker - \$21,672.00
 - A motion was made to accept Charles Construction’s bid.
 - Vollman motion
 - Quigel second
 - Approved 3-0

PLANNING COMMISSION

- No representatives from the Planning Commission were present

SOLICITOR REPORT –Marc Drier, Esquire

- The solicitor stated that he has heard from Tom Wert’s attorney and that he had received a letter from Mr. Daldo at 41 Brentwood Drive regarding his phone and cable going out, as well as a letter from Ms. Lindenmuth regarding electric lights flickering at her property at 16 Clearview Drive. The Township is not liable for these issues.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary

